



HOD English <hod\_english@mail.vidyasagar.ac.in>

## DC Meeting on 01.11.2023

1 message

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Tue, Oct 17, 2023 at 7:36 PM

To: "Indranil Acharya Faculty, English" <indranil@mail.vidyasagar.ac.in>, "Joyjit Ghosh Faculty, English" <joyjitghosh@mail.vidyasagar.ac.in>, Jolly Das Faculty English <jollydas@mail.vidyasagar.ac.in>, "Debdas Roy Faculty, English" <debdasroy@mail.vidyasagar.ac.in>, Hemant Kumar <hemantkumargolapalli@gmail.com>, "Shubhendu Shekhar Naskar Faculty, English" <shubhendu@mail.vidyasagar.ac.in>

Date: 17.10.2023

Dear Colleagues,

This is to inform you that a Departmental Committee meeting will be convened on **01.11.2023 Wednesday at 2 PM** to discuss the following issues.

1. Confirmation of the resolutions of the previous DC meeting
2. *Journal of the Department of English* (vol.17)- technical issues (*Jagadish quotation, SSN technical check*)
3. Discussions regarding one-day workshop (ENG-105) on 29.11.2023 and first semester field visit (*HK & SSN*)  
*editorial board*
4. Regarding the Special Lectures of Professor Jatindra Kumar Nayak (28.11.23- 30.11.23) *27/11 - 30/11*
5. ICSSR approved one-day conference-cum-workshop in the department (*DR*)
6. PhD entrance viva -related matter (*list of JRF, 2/3 days*)
7. Miscellaneous (*Sat & Sunday 04/11 & 05/11*) *PhD course work syllabus; 3rd ABR memorial lecture*

Kindly make it convenient to attend the meeting on the said date and time.

Regards

Indranil Acharya

Professor and Head

Department of English

Vidyasagar University



DC Meeting on 01.11.2023 at 2 p.m.

Members present:

1. P. S. A. 01/11/2023
2. J. S. 1/11/23
3. P. S. 1/11/23
4. Debdas Roy 1/11/23
5. Hemant 1/11/23
6. R. M. P. 01.11.23

Item No. 1: Resolutions of the previous DC meeting held on 12.09.2023 were read and confirmed.

• ATR on the meeting held on 12.09.2023:

i) Final lists of accepted journal articles were received from editorial board members by 27.09.23. Authors of accepted papers were informed on 05.10.2023 and authors of papers not accepted were informed on 15.09.2023.

ii) ATR on students' feedback for teachers was mailed to the Director, IQAC on 27.09.2023.

iii) Annual Report (2022-23) was sent to Deputy Registrar (Academic) on 27.09.2023.

iv) Letter from UGC regarding the finalization of accounts was processed by HoD and the Coordinator SAP-DRSI Prof. S. P. Singha was informed about this communication by email on 29.08.2023.

v) The Hon'ble Vice Chancellor has approved Rs. 15,000/- for conducting ENG-105 <sup>to be held</sup> on 29.11.2023. Dr. H. K. Golapalli and Mrs.

S. S. Naskare will organise this workshop. ~~The~~ The Vice-

Chancellor has also approved Rs. 25,000/- on 05.10.2023

for organising special lectures during 28.11.23 to 31.11.23.

The ICSSR-approved international conference-cum-workshop

on 17.01.2024 was also approved by the Vice Chancellor.

Rs. 10,000/- from the budget of English dept. had been

sanctioned. The HoD and Dr. Debdas Roy had sent invitation

letters to the resource persons on 31.10.2023.

vi) The final manuscript of Lodha Sabar Jatin Samaj Peepar was submitted to Vidyasagar University Publication



Division on 16.10.2023.

vii) The counting of internal assessment hours for students' attendance will be implemented in the forthcoming even semester exams.

viii) Miscellaneous: Meeting of the Language Lab was held on 04.10.2023. Another meeting with the Finance Officer was held on 17.10.2023. Tender would be floated soon. The "English for All" class had begun on 19.09.2023. The condolence meeting of late Prof. Tapin Tyoti Banerjee was held on 20.09.2023.

Item No. 2: Minutes → The members discussed various technical aspects of <sup>the</sup> Journal of the Department of English vol. 17 (2024) - increasing the number of overseas scholars in editorial board, quotations for production and checking citation issues.

Resolution: Ms/S Alapan, Midnapore will print vol. 17 of the Journal of the Department of English for the technical expertise and experience in journal production and also because its selection for 03 consecutive years by VUPD.

Resolved that Mr. S.S. Naskar will check the citation pattern of 24 articles included in vol. 17. Further resolved that representation of foreign scholars in the editorial board would be increased soon.

Prof. Jon Cook, Gowar J. Pathania, Bashabi Feasere, Fakrul Alam, Catherine Simpson & others.

Item no. 3: Minutes → The faculty members deliberated on the details of organising ENG-105 workshop on 29.11.2023. They also discussed the finance issues related to the field study tour of 1st semester Day & CCAE students.

Resolutions: Resolved that the workshop coordinators Dr H.K. Golapalli & Mr. S.S. Naskar would invite resource persons from Santali, Mundari, Ho, Kharia, Kora, Mahali & Kurmali language communities and work on a budget of Rs. 15,000/-. Further resolved that Rs. 50,000/- would be spent for field study tour of Day students in 02 field trips in December, 2023 in 02 separate locations.



The arrangement for CCAE students would be decided by the Director, CCAE. Necessary approval would also be sought from the Hon'ble Vice Chancellor in this regard.

Item No. 4 → Minutes: The members discussed the visit of Prof. Jitendra Kumar Nayak for special lectures during 28-30 November 2023. Prof. Nayak will arrive on 27.11.23 evening and leave on 30.11.23 evening.

Resolutions: Resolved that Prof. Nayak will deliver special lectures as per the following schedule:

28.11.2023: 3<sup>rd</sup> semester students 12-2

29.11.2023: 1<sup>st</sup> semester keynote address in workshop

30.11.2023: Ph.D. scholars 12-2

Further resolved that the HoD would draw Rs. 25000/- as advance for this programme already approved by the Hon'ble Vice-Chancellor. Dr H.K. Golapalli & Mr S. S. Naskar will assist the HoD in logistic issues.

Item no. 5 → Minutes: The proposed one-day international <sup>conference-cum-</sup>workshop on 17.01.2024 was discussed in detail by the members present in the meeting. The issues of budget, various committees, programme schedule and concept notes were considered.

Resolution: Resolved that the convenor Dr. Debdas Roy will finalise the programme schedule and concept notes in consultation with his colleagues and circulates the CFP.

The registration fee for paper presenters: Rs. 1500/-

" " " " only participants: Rs. 500/-

" " " " students: Rs. 100/-

The registration fee will be received in the account of Ms Nandini Saha, Dept. of English, V.U.

Organising Committee: Prof. Susanta Kumar Chakraborty  
Chief Patron: Hon'ble Vice Chancellor

President: Prof. Indranil Acharya, HoD, English

Chairperson: Volume of Abstracts Committee: Prof. Joyjit Ghosh

" Programme Coordination: Dr. Jolly Das

" Registration, Technical Support etc.: Dr. H.K. Golapalli

" Hospitality, Travel etc.: Mr. S. S. Naskar

Convenor: Dr. Debdas Roy



Item No. 6: Minutes → The HoD discussed certain issues regarding the Ph.D. entrance viva to be conducted soon. The days of viva and number of candidates were considered.

Resolutions: Resolved that the Ph.D. entrance viva will be conducted over a period of 03 (three) days.

Day 1: 80 candidates; Day 2: 80 candidates; Day 3: 56 candidates

It was decided that the department would like to select a couple of JRFs for the Ph.D. programmes.

### Item No. 7: Miscellaneous

The HoD informed the House of the Registrar's notice about 04.11.23 and 05.11.23 (Saturday & Sunday) being working days for preparations regarding the Convocation on 07.11.23. It was decided to keep the department open on these days and conduct a few regular classes.

The HoD also informed the members of the successful organization of 3<sup>rd</sup> <sup>Prof.</sup> Akhinda Basu Roy Memorial Lecture on 13.10.2023. The lecture was delivered by Professor Krishna Sen, retired Professor of English, University of Calcutta.

The need to introduce some new texts in the Ph.D. course work syllabus (course 113) was also felt by the members. Some texts were identified too. It was decided to place the proposal in the next Ph.D. Committee meeting.

Mr. Shubhendu Shekhari Naskar, the new Coordinator of the CCAE programme, sought relief from his responsibility as Library-in-charge of the department library. The members decided that the two Junior Research Fellows in the department will act as joint Library-in-charge w.e.f. 01.11.2023.

The meeting ended with thanks to and from the chair.

Confirmed  
T. Dil

02/01/2024

02/01/2024