

DC Meeting on 19.10.2022 at 2 PM

Inbox



HOD English <hod_english@mail.vidyasagar.ac.in> Wed, Oct 12, 5:01 PM (5 days ago)

to English, Jolly, English, Hemant, English, English

Dear Colleagues,

Please note that a Departmental Committee meeting will be convened on 19.10. 2022 Wednesday at 2 PM to discuss the following issues.

1. Confirmation of the resolutions of the previous DC meeting(s)
2. Students' feedback on the teachers' performance
3. Assignment distribution of Ph.D. Coursework classes & (timetable)
4. VU-UEA Joint Sessions in November 2022
5. Timetable of the Odd Semester classes and Teaching Assignments of First Semester
6. Journal related issues
7. Miscellaneous (CDOE Workshop, Annual Report check, department renaming report)
(Academic calendar)
CEAE 1st sem Ravishankar Bhavsar class
3rd & American room

Kindly attend the meeting on the said date and time.

Regards

Indranil Acharya

Professor and Head

Department of English

DC Meeting on 19.10.2022 at 2 p.m.

Members present:

1. 9-21 Ady 19/10/22
2. Joyjit 19/10/22
3. Jolly Das 19/10/2022
4. Debdas Roy 19.10.22
5. Hemant 19/10/22
6. AMP 19.10.22

Item No. 1: Resolutions of the previous DC meetings held on 31.08.2022 and 26.09.2022 were read and confirmed.

• ATR on the meeting held on 31.08.2022:

- i) The teaching proposal of 02 Guest Teachers and 02 CDOE teachers in the regular odd semester classes (2022-23) was approved by the Hon'ble Vice-Chancellor on 04.09.2022.
- ii) The Deputy Coordinator DRS-II and the HOD sent a request letter to the university authority on — for the finalization of the DRS-I accounts with necessary intimation to the Programme Coordinator of DRS-I.
- iii) Due to the Vidyasagar Puurbaskat ceremony the VU-UEA joint students' session has been postponed to 01.11.2022. Instead of six presenters, five student participants will join the session and they would make mock presentations on 20.10.2022. Prof. Jon Cook has shared the details of some international funding agencies. But no format has not yet been received.
- iv) The UG syllabus revision workshop was held on 13.09.22 and the syllabus of UG (Hons. & General) was revised accordingly.
- v) Mr H.K. Golapalli mailed his observations on the English translation of Lodha Sabar Jatin Samaj Teerak on 19.10.2022. The first section of the translation would be reviewed by Prof. Joyjit Ghosh and the glossary would be added by Dr Debdas Roy.
- vi) An emergency DC meeting was held on 26.09.22 to review the progress of ^{finalising the} journal articles.

vii) The official Facebook page of the department could not be linked to the department email ID as it would entail opening a new Facebook page.

• ATR on the Emergency DC meeting held on 26.09.22:

- i) The revised articles have been received by 19.10.2022 and the invited article by Prof. Ashok Mohapatra has also been received on 16.10.22.
- ii) The Hon'ble Vice-Chancellor be requested to approve Rs. 15,000/- (earmarked for dept. journal) for the production of a separate volume on the Makers of Indian Literature.

Item No. 2 →

Minutes: The teachers discussed the report of the teachers' evaluation by the students. It was found that all the teachers have scored 3 and above in all categories.

Resolution: Resolved that the teachers would continue to provide quality education to the students and attempt to instill a sense of confidence in the PG students so that they develop necessary skills.

Item No. 3 →

Minutes → The Ph.D. Coursework assignments for 111, 112 & 113 were distributed among the faculty members. Teachers decided to hold the classes on Tuesdays and Wednesdays. Library and consultation with supervisors would continue on Thursday and other suitable dates.

Resolution: Resolved that the Ph.D. coursework classes would start on 01.11.2022 as per the timetable circulated among the faculty members.

Item No. 4 →

Minutes → The members discussed the technicalities of the students' session on 01.11.22 and the VU-UEA joint session on 09.11.22 in which Prof. J. Acharya and Dr. Tolly Das would make presentations on behalf of Dept. of English, V.U.

Resolution: Resolved that Prof. Joyjit Ghosh would coordinate the students' session on 01.11.22 and Prof. Acharya and Sr Jolly Das would prepare and circulate their presentations & among the other colleagues through email.

Item No. 5 →

Minutes → Timetable of the odd semester classes was considered and finalised with some changes. The academic calendar was also considered and the dates of internal assessments were fixed. Ms Aishwarya Banerjee and Ms Nandini Saha, the two JRFs in the dept., were given teaching assignments in the first semester.

Resolution: Resolved that the new arrangement will come into effect from 01.11.22. It was further resolved that the internal assessments of Sem 3 will be held on 06/12 & 07/12 and the internal assessments of Sem 1 will be held on 31/01 & 01/02.

Item No. 6 →

Minutes → The members discussed the issues of reviewing the invited articles internally, providing inputs for our contributors section of the journal and giving out certificates to the external reviewers on demand.

Resolution: Resolved that the editorial board members would send the details of the authors immediately and the chief Editor would circulate the invited articles among other members. Further resolved that Dr Parvati Jaggi be issued a reviewer's certificate by the chief Editor.

Item No. 7 : Miscellaneous →

- i) It was decided that Dr Debdas Roy will attend the workshop organised by CDOE, V.U. during 09-11 Nov, 2022.
- ii) Dr Debdas Roy reported that 45 students of PG 3rd semester class would attend the NSS camp on 03, 04, 05, 06, 12, 13 & 14 Nov. 2022.

Confirmed in the DC meeting held on 07/12/2022
f Jolly Das