

At. Umalak
Dr. K. Nandi
13.12.21.

Department of Botany & Forestry
Vidyasagar University
Paschim Medinipur – 721102

13th December, 2021

Dear Colleagues,

PR
12/12

A Departmental Committee meeting will be held on 15th December, 2021 at 1.00 pm on the following agenda. The meeting will be held in the chamber of the Head of the department. All the faculty members of the department are requested to kindly attend the meeting.

Regards,

AK Nandi

Dr. Asis Kumar Nandi

Head

Agenda:

1. Discussion on Revised Budget estimate of 2021-'22 and Budget Estimate of 2022-'23.
2. Formation of Ph.D. Committee of Botany.
3. Decision on an appeal made by the research scholar, Sri Bishnupada Jana.
4. Miscellaneous.

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Departmental committee meeting held on 15/12/2021 at 1 pm. in the chamber of Head, Dept. of Botany & Forestry

Members present :

- | | |
|----------------------------|------------------------------|
| 1) Dr. Anis Kumar Nandi | Ar. Nandi 15/12/21. |
| 2) Prof. Anil Kumar Mondal | Absent |
| 3) Prof. Siddulal Banerjee | Prof 15/12/2021 |
| 4) Prof. Prakash Karmakar | Ranjan 15/12/2021 |
| 5) Mr. Ram Kumar Bhakat | Absent |
| 6) Dr. Nilanjana Banerjee | Absent |
| 7) Dr. Gungun Biswas | Gungun, 15/12/21 |

Resolutions :

1. Resolutions of the last meeting dated 10.11.2021 were confirmed.

2. With reference to the Agenda 1, the J.C. resolved and requested the Finance Committee to consider the removal of the sub-categories under Personal Research Grant and to consider any bill related to personal research activities and teaching.

It was also resolved that under printing and stationery head, the budget allocation might be increased from Rs. 5000/- to Rs. 10000/- to publish edited volumes of books related to seminar organized by the department or journals from the department.

3. With reference to the Agenda 3 the D.C. resolved that in addition to the ~~Secretary~~ Head of the department as the Secretary of the Ph.D. committee of the department other three members nominated are as follows -

Internal members of Ph.D. committee

- i) Prof. Amal Kumar Mondal
- ii) Prof. Debdulal Banerjee
- iii) Prof. Prakash Karmakar

It was also resolved that as both Prof. Amal Kumar Mondal and Dr. Asis Kumar Nandi served as Ph.D. committee members for the same tenure, after the completion of the Headship of Dr. A.K. Nandi, he will act as the Ph.D. committee member for the remaining tenure instead of Prof. A.K. Mondal.

D.C. nominated the following names as the external members of the Ph. D. committee -

- i) Prof. Adinpunya Mitra
Dept. of Food & Agricultural Engineering,
I.I.T., Kharagpur
- ii) Prof. Subrata Mondal
Dept. of Botany
Visva Bharati, Santiniketan
- iii) Prof. Subrata Raha
Dept. of Botany
Sikhu Karm Birshe University
Puruliya

iv) Prof. Shankar Narayan Sinha
Department of Botany
Kalyani University

v) Prof. Alok Bhattacharjee (Rtd.)
Dept. of Botany
Burdwan University.

4. Under the Agenda 3 the letter from the research scholar of the department, Sri Bishnurupa Jang was discussed in the D.C. and it was resolved that he will be advised to submit his herbarium sheets in the department.

5. Under the Agenda 4. (Miscellaneous) the
(i) DC noted the proposal on the extension activity proposed by the Regional Centre of National Afforestation & Eco-development Board, Jadavpur University, placed before DC. by Prof. Prakash Karmakar. The proposed program under the heading "Forest inventozation" was accepted by the DC and would be executed by Prof. Prakash Karmakar and Dr. Gunjan Biswas. All other faculty members of the department are requested to cooperate in the program.

(ii) Under the same head of Miscellaneous it was also decided that the department would organize Webinar and Seminar to celebrate 75 years of Independence of India.

It was also resolved that a National Seminar would also be held ~~under~~ with the financial

assistance of UGC DRS-SAP on 24th and 25th January, 2022 on "Recent Trends of Research in Plant & Microbial Sciences". The tentative budget would be ~~₹~~ rupees 1,50,000/-. Fund allocated for seminar under SAP would be utilized along with the financial aid from the university. Other funding agencies would also be requested for the same.

The Organizing Committee proposed was as follows -

1. Patron-in-Chief : Prof. Shibaji Pratim Basu
Honourable Vice-Chancellor
Vidyasagar University
2. Patron : Prof. Satyajit Saha
Dean, Faculty of Science
3. President : Dr. Asis Kumar Nandi
Head
Dept. of Botany & Forestry
4. Secretary : Prof. Debdulal Banerjee
Co-ordinator,
UGC-DRS-SAP
5. Treasurer : Dr. Gunjan Biswas
6. Members : Prof. Anand Kumar Mondal
~~Dr.~~ Prof. Prakash Kumar Kar
Mr. Ram Kumar Bhakta
Dr. Nilanjana Banerjee
Dr. Gunjan Biswas.

5. (iii) It was resolved that different faculty members of the department will send project proposals to the funding agencies. Prof. Subdralal Banerjee ~~proposed~~ expressed his planning for submitting proposal to DST.

(iv) Regarding the purchase of drone as per utility and limitations a lower version of the same will be purchased with emphasis on storage, display unit drone of 249 gram with storage unit (HP pentium 3) and appropriate smart display (40 inches) will be purchased.



15/12/21

- 1) Resolutions of the last meeting dated 10/11/21 were confirmed.
- 2) DC resolved and requested the Finance Committee to ~~also~~ consider the removal of sub categories under PRG and to consider any bill related to personal teaching & research activities.
- 3) It was also resolved that under printing & stationery head, the budget allocation might be increased from Rs. 5000 to Rs. 10000 to publish edited volumes of books related to seminar or journals from the Dept.
- 3) ^{External} Prof. Adin Pungya Mitra, Dept. of Food & Agricultural Engineering, IIT KGP.
- 4) Prof. ~~Sudhakar~~ Subrata Mondal, Dept. of Botany, Visva Bharati.
- 5) Prof. Subrata Raha, Dept. of Botany, Sidhu Kanu B U.

(8)
d) Prof. Sankar Narayan Sinha ^{Botany}, K U.

e) Prof. Alok Bhattacharya (Retd.), Botany, B U.

Internal

a) Prof. Anant Kr. Mondal

b) Prof. Dr. Bomeya

c) Prof. P. Karmakar

It is also resolved that ~~as~~ as both Prof Mondal and Dr. Nandi have served as PhD committee members for ^{the} same tenure, after the completion of the Headship of Dr. Nandi, he will act as PhD. committee member for the remaining tenure instead of Prof. Mondal.

4) ^{Regarding} Agenda 3, the letter of Mr. B. Jais was discussed and it has been decided ~~that~~ to advise him to submit his herbarium sheets ~~against serial nos.~~ to the Department.

5) Misc. DC noted the proposal on the extension activity proposed by Regional , J U. Prof Karmakar placed before the DC, a letter regarding proposal of floral inventarization as an extension activity to be jointly held ~~by~~ with Dr. G Biswas & Prof Karmakar. It was resolved



that the proposal will be accepted & executed ^{by} ~~by~~ ^{the} mentioned faculties. ~~the~~ ^{faculties} All other faculty members & ~~research~~ ^{requested} ~~scholars~~ ^{cooperate} of the Dept. are invited to ~~take part~~ ^{in the programme}, to ~~help~~ ^{execute} ~~the work~~ ^{successfully}.

① Dept will organize welcome and Seminar to celebrate 75 years of Independence

A Seminar will be organized on 24 & 25th January, 2022 on "Recent Trends of Research in Plant & Microbial Sciences".
Tentative budget is Rs. 1,50,000. ^{Fund. for} SAP Seminar head, will be utilized along with the help from department university. Funding agencies will be requested for the same.

Organizing Committee proposed was
Chair in chief: Prof. S.P. Banerjee Hon'ble Vice-Chancellor
Faculty of Science.

Patron: Prof. S. Saha Dean,
President: Dr. Aris Kumar Nandi, Head Dept.
Secretary: Prof. Debdeep Banerjee, Coordinator, UGC-DRS-SAP
Treasurer: Dr. Gunjam Biswas,
Members: Prof. Anurash Kumar, Prof. A.K. Mukherjee, Mr. R.K. Bhattacharya, Dr. N. Banerjee.

③ Different faculties will send project proposals.
As funding remains Dr. D. Banerjee, (DST.)

② As per utility and limitations of Drone,
A lower version of the same will be purchased
with emphasis on storage, display unit.
Drone of 249 grams with storage unit (HP
Pentium 3) and appropriate smart
display (40 inch) will be purchased.