



HOD Botany <hod\_botany@mail.vidyasagar.ac.in>

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## Departmental committee meeting on 12.04.21

5 messages

Sat, Apr 10, 2021 at 8:53 PM

HOD Botany <hod\_botany@mail.vidyasagar.ac.in>

To: "Amal Kumar Mondal Faculty, Botany & Forestry" <akmondal@mail.vidyasagar.ac.in>, "Asis Kumar Nandi Faculty, Botany & Forestry" <aknind@mail.vidyasagar.ac.in>, rkbhakat@rediffmail.com, "Gunjan Biswas Faculty, Botany & Forestry" <gbiswas@mail.vidyasagar.ac.in>, nilanjana banerjee <nilanjana75@gmail.com>, "Prakash Karmakar Faculty, Botany & Forestry" <prakash@mail.vidyasagar.ac.in>, "Debdulal Banerjee Faculty, Botany & Forestry" <db@mail.vidyasagar.ac.in>

Dear Colleagues,

Departmental committee meeting will be held at the chamber of HOD on 12.04.2021 at 2.00 pm to discuss the following agenda. If anyone unable to join the meeting physically at the department may send a request with in 11.04.21, in this email for attending the meeting online.

**Agenda:**

1. Confirmation of proceedings of last meeting.
2. Letter of Mr. R. K. Bhakat to Hon'ble Vice-Chancellor regarding medical leave for three months.
3. 1st and 3rd Semester examination.
4. SAP programme.
5. Miscellaneous.

Regards

D. Banerjee

HoD

Department of Botany and Forestry

HOD Botany <hod\_botany@mail.vidyasagar.ac.in>

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## DC meeting link

1 message

Mon, Apr 12, 2021 at 1:50 PM

HOD Botany <hod\_botany@mail.vidyasagar.ac.in>

To: "Debdulal Banerjee Faculty, Botany & Forestry" <db@mail.vidyasagar.ac.in>  
Bcc: "Amal Kumar Mondal Faculty, Botany & Forestry" <akmondal@mail.vidyasagar.ac.in>, "Asis Kumar Nandi Faculty, Botany & Forestry" <aknind@mail.vidyasagar.ac.in>, nilanjana banerjee <nilanjana75@gmail.com>, "Gunjan Biswas Faculty, Botany & Forestry" <gbiswas@mail.vidyasagar.ac.in>, "Prakash Karmakar Faculty, Botany & Forestry" <prakash@mail.vidyasagar.ac.in>, rkbhakat@rediffmail.com

Please find herewith the link for DC meeting to be held at 2.00 pm today (12.03.2021).

[meet.google.com/apx-fjwo-yib](https://meet.google.com/apx-fjwo-yib)

Regards

D. Banerjee

Departmental committee meeting held on 12.04.2021

Members Present:

Prof Debedul Banerjee : RB 12/04/2021

Mr. Ram Kumar Bhaskar : RB 12/4/21

Dr. Arakash Karmakar : Ram Kumar 12/4/2021

Prof Anil Kumar Mondal : Online

Dr. Asis Kumar Nandi : Online

Dr. Nilanjana Banerjee : Online

Dr. Gunjan Biswas : online.

Resolutions:

1. Proceedings of last meeting held on 24.03.2021 were confirmed.

2. D.C. noted the letter of Mr. R.K. Bhaskar to Hon'ble vice chancellor regarding three (3) months medical leave. D.C. showed their concern regarding health condition of Mr. Bhaskar and request him to take complete bed rest as per suggestion of Dr. Probay Jena (as per prescription attached by Mr. Bhaskar in his application).

All faculty members will help HOD in completion of different assignments of Mr. Bhaskar during his leave period (three months from 07.04.2021).

3. Faculty members were requested to submit award lists of 1st and 3rd sem examination, if they have not yet submitted. HOD Thanks all esteemed colleagues for their help in online examination process.



4. a) Regarding payment of bill of Vikmans Multimedia (India) Pvt. Ltd. after supply and installation of Digital Scanner 1600 with Scan Wizard Botany software and MiVapp Botany software, total price Rs 14.07 Lakh. D.C. decided to release the fund to the supplier.

b) As research scholar of SAP is not getting fellowship for last one year, and he sent a request letter to HOD. D.C. decided to request finance officer for payment of two months fellowship to the scholar from other head of SAP fund. The same will be adjusted after receiving the fellowship amount.

c) Head is requested to do necessary process for purchase of remaining instruments of SAP as decided in earlier D.C.

D.C. noted the resolution of advisory committee meeting held on 31.03.2021 regarding purchase of bioreactor from Tokyo Rikarikai Co. Ltd. (EYELA brand). For other instruments (Fraction collector, camera and drone) appropriate tender process to be initiated soon after completion of vote process (model code of conduct). Annual report and UC etc. of SAP programme to be submitted to UGC soon along with advisory committee resolutions.

5. There was no miscellaneous items for discussion. Meeting ended with thanks to the chair.

From: HOD Botany <hod\_botany@mail.vidyasagar.ac.in>  
Sent: Fri, 25 Jun 2021 21:33:40 GMT+0530  
To: "Debdulal Banerjee Faculty, Botany & Forestry" <db@mail.vidyasagar.ac.in>  
Subject: Departmental committee meeting

Dear colleagues,  
Departmental committee meeting of Botany and Forestry will be held on 29.06.2021 at 4.00 pm to consider the following agenda. You are requested to join the meeting on Google Meet. Link will be provided 10 minutes before the meeting.

Agenda:

1. Confirmation of proceedings of last meeting.
2. Progress of academic curriculum of 2nd and 4th semester, 2021.
3. Final Examination of 2nd and 4th semester, 2021.
4. Remedial classes.
5. PhD course work.
6. Miscellaneous.

HOD Botany <hod\_botany@mail.vidyasagar.ac.in>

Apr 12, 2021,  
1:59 PM

to Botany, bcc: Botany, bcc: Botany, bcc: nilanjana, bcc: Botany, bcc: Botany, bcc: rkbhakat

Please find herewith the link for DC meeting to be held at 2.00 pm today (12.04.2021).

[meet.google.com/apx-fjwo-yib](https://meet.google.com/apx-fjwo-yib)

Regards

D. Banerjee

**Departmental committee meeting of Botany and Forestry will be held on 29.06.2021**

Members Present:

Prof. D. Banerjee (Head)  
Prof. A. K. Mondal  
Prof. P. Karmakar  
Dr. A. K. Nandi  
Dr. N. Banerjee  
Dr. G. Biswas

**Resolutions:**

1. Proceedings of the last meeting held on 12.04.2021 were confirmed.
2. Progress of the curriculum for 2<sup>nd</sup> semester as discussed is 60% (average) and for 4<sup>th</sup> semester as discussed is 70% (average).
3. HoD requested all faculty members to help in final examination process like previous examinations.
4. All faculty members were requested to offer remedial classes to 4<sup>th</sup> and 2<sup>nd</sup> Semester students. HoD is requested to prepare a routine for the same.
5. Remaining course of PhD course work to be completed soon, all faculty members were requested to complete their part of the course. A routine for the course to be prepared by HoD and communicated to all faculty members.

Meeting ended with thank to the chair.