

মিটিং নং / Meeting No.	200/DC/04/22	উপস্থিত সভ্যগণের নাম	স্থান / Place	HOD, Chamber
তারিখ / Date	16.6.22	NAME OF MEMBERS PRESENT	সময় / Time	2.00 PM
১। 1.	Binas Mandal.	৮। 8.	১৫। 15.	
২। 2.	Pratibha 16/6/22	৯। 9.	১৬। 16.	
৩। 3.	Moskora	১০। 10.	১৭। 17.	
৪। 4.		১১। 11.	১৮। 18.	
৫। 5.	Bladder 16.6.22	১২। 12.	১৯। 19.	
৬। 6.	Jhda	১৩। 13.	২০। 20.	
৭। 7.	16.6.2022	১৪। 14.	২১। 21.	

নং / No.	রেজল্যুশন / Resolution Adopted
1.	The resolutions of the previous meeting were confirmed.
2.	Dr. B. Chakraborty (OSD) has been assigned to prepare the Academic Audit Report of dept. for 2019 to 2021. Faculty members are requested kindly to provide the relevant data for preparation of Academic Audit.
3.	As desired by IQAC, VU Departmental Committee suggested the following names for constitution of Department's IQAC. i) HOD, Zoology ii) Dr. B. Mandal (Convener) iii) Dr. P. H. Mallik iv) Dr. S. Acharya
4.	D.C. also suggested the following names for constitution of Purchase Committee for Departmental Project (vide Ref. no - VU/FO/Noti./63/22 A-23/5/22) i) HOD, Zoology - Member ii) Dr. B. Mandal - Member (nominated by DC) iii) Dr. S. Acharya - Member (nominated by DC)
5.	Departmental Committee has requested Dr. S. Acharya and Dr. B. Mandal to conduct the Academic Excursion of M.Sc. SEM II (CCAE) at Digha / Chandipur. The Academic Excursion is a major part

D.C. has also requested Dr. P. H. Mallick to be part of the said Academic Excursion as female faculty representative. Tentative date of Academic Excursion last week of June, 2022.

6. Action Taken Report (ATR) of the student's feedback regarding evaluation of teachers of the Department of Zoology for the session 2020-2021

Critical analysis on the above mentioned point has been made through threadbare discussion among the members of the **Departmental Committee (DC) Meeting held on 16.06.2022 (Meeting no. ZOO/DC/04/2022 Dated: 16.06.2022)** and following outcomes have emerged out of such discussion.

- 1) From the feedbacks received from the students of M. Sc. Semester II, 2021 regarding the all round performances of the different teachers of the Department, it appeared that performances of all teachers were satisfactory who rendered valuable contribution towards the fulfillment of the academic requirements of the Department in general and students in particular
- 2) The teachers of the department are advised to pay attention to each and every components of the student's assessment, especially on the lapses (marks obtained less than '4' in the respective evaluation criteria), if any pointed out by the students and strive to achieve more success in discharging their responsibilities in the coming sessions. All faculties were also of the same views with regard to maintaining their own standard (marks obtained more than '4')
- 3) The students expressed their views in general to experience more practical classes, field oriented training and also get more relevant academic materials, especially supports from the library.
- 4) The departmental committee has stressed upon more on the regularity of taking classes as well as completion of maximum parts of the syllabus as per as possible, overcoming the demerits of dual mode of teaching learning (offline-online) process.
- 5) The departmental committee also expressed deep concern of not filling up the existing vacancies of both teaching and non-teaching staffs in order to render more effective services towards fulfilling the expectations of the students

Bina Mallick
16/6/22

HEAD
of Zoology
UNIVERSITY