**VIDYASAGAR UNIVERSITY**

**MIDNAPORE**

**Department of English**

**Resolutions of the Online Department Committee Meeting**

**Faculty Members present:**

Dr. Jolly Das

Prof. Indranil Acharya

Prof. Joyjit Ghosh

Mr. Hemant Kumar Golapalli

Mr. Shubhendu Shekhar Naskar

The notice for the meeting was made via email on 17.02.2021.

Dr. Jolly Das took the chair of the meeting as the Head of the Department. The meeting was held through the Google Meet platform (link: <https://meet.google.com/xym-evjz-jhh>) on 27.02.2021 at 6.00 p.m. to discuss the following agenda:

**Agenda**

 1. The online seminar-cum-workshop on “Documentation of Dalit and Tribal Cultural Texts (Focus on Indigenous Languages in English Translation)” held during 7-8 February 2021.

2. The publication of the “UGC Approved National Level Peer Reviewed”*Journal of the Department of English,*Vidyasagar University, Volume 14  2021.

3. Miscellaneous.

**Resolutions**

**Agendum 1**

1. The report on the online seminar-cum-workshop on “Documentation of Dalit and Tribal Cultural Texts (Focus on Indigenous Languages in English Translation)” held during 7-8 February 2021.submitted by Mr. Hemant Kumar Golapalli is approved.

**Agendum 2**

1. The report on the publication of the “UGC Approved National Level Peer Reviewed”*Journal of the Department of English,*Vidyasagar University, Volume 14  2021 in the Vidyasagar University website submitted by Dr. Jolly Das is approved.

2. No off-print shall be made for the *Journal of the Department of English*, Vol. 14.

3. The hardcopy must be sent to UGC-CARE located at Savitribai Phule University, Pune, Maharashtra, at the earliest opportunity.

**Miscellaneous**

1.  It was found that the poems of Jayanta Mahapatra were not covered in the M.Phil Second Semester Coursework (Course no. 124), and the concerned teacher was requested to cover the same before the ensuing coursework examination. The teacher made his commitment accordingly. It was resolved that no irregularity in this regard should act as a precedent.

2. The students of Semester III (Evening Session) may be given the topics for writing their paper-presentations for the Internal Assessment.

3. The students of Semester I (Day and Evening) who were unable to submit their assignments on the announced date could be asked to submit their assignments as early as possible with a valid reason for their inability to comply with the notification.

4. Matters related to the visit of the Mock-NAAC Peer Team:

 (a) The Language Laboratory shall be visited by the Peer-Team.

(b) The Department shall have to prepare a power-point-presentation of about 10 minutes, highlighting aspects relevant for the visit.

(c) All documents should be kept ready for verification, if required.

(d) All publications should be on display in the Department.

(e) 01 student, 01 parent, 01 alumnus and 05 research scholars need to be present for their respective group discussions with the Peer Team.

(f) An asset-register for the Language Laboratory shall be maintained.

The meeting ended with thanks to and from the Chairperson.

 Jolly Das

Associate Professor & Head,

Department of English,

Vidyasagar University,

Midnapore