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BLISC/IIS/BLI-202/15

BLISC 2nd Semester Examination, 2015

**ADMINISTRATION OF LIBRARY AND
INFORMATION CENTRES-II**

PAPER – BLI- 202

Full Marks : 40

Time : 2 hours

Answer all questions

*The figures in the right hand margin indicate marks
Candidates are required to give their answers in their
own words as far as practicable*

1. Write short notes on any *two* of the following :
- (i) Site selection for library building 5 × 2
- (ii) Cost benefit analysis
- (iii) Importance of performance appraisal
- (iv) In-service training of library staff.

(Turn Over)

(2)

2. (a) Discuss the nature and objectives of library planning. 8 + 7

Or

- (b) Why personnel planning is necessary in libraries ? Discuss the methods of personnel planning in libraries. 5 + 10

3. (a) Discuss the objectives of budgeting in libraries. What factors are to be considered in formulation of a budget in a university library ? 5 + 10

Or

- (b) Discuss how financial resources can be mobilized in a public library. State the major items of expenditure in such a library. 10 + 5