

BLISc 1st Semester Examination, 2009

**ADMINISTRATION OF LIBRARY AND
INFORMATION CENTRES—I**

PAPER—IIA

Full Marks : 40

Time : 2 hours

Answer **all** questions

The figures in the right-hand margin indicate marks

*Candidates are required to give their answers in their
own words as far as practicable*

Illustrate the answers wherever necessary

1. Write short notes on any *two* of the following : 5 + 5
 - (i) Need of library rules
 - (ii) KARDEX
 - (iii) Principles of shelving
 - (iv) Utility of library statistics.

2. (a) Library administration has a significant role to manage a library in the present day society. Explain. 15

Or

- (b) State the factors that govern the acquisition programme of a library. Explain the principles of book selection of Melvil Dewey. 6 + 9
3. (a) Discuss briefly the role of librarian in the context of preservation of library materials. What different measures will you take to preserve the library materials in your library? 5 + 10

Or

- (b) Define and calculate mean, median and mode from the following frequency distribution table: 5 + 5 + 5

Price/book (in Rs.):	60	70	80	90	100	110	120	130	140
No of books:	3	5	7	10	12	5	5	2	1