



VIDYASAGAR UNIVERSITY

DEPARTMENT OF BOTANY AND FORESTRY

MIDNAPORE-721102: WEST BENGAL

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Notice

A departmental committee meeting will be held on 19.03.2020 at 11.30 a.m. to discuss following agenda. You are requested to attend the meeting.

Dr. Debdul Banerjee

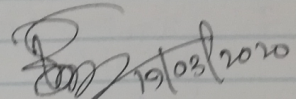
Head

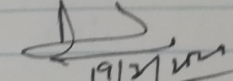
Agenda:

1. Purchase of instruments under SAP.
2. Purchase of chemicals under SAP.
3. Repairing of departmental instruments.
4. Recommendations of teacher- student committee.
5. Progress of 2nd and 4th Semester curricula.
6. Medicinal plants garden for the department.
7. Submission of projects to different funding agencies.
8. Submission of proposal under DST-FIST.
9. National Seminar of the department.
10. Miscellaneous.

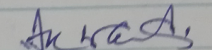
Departmental Committee meeting held on
19/03/2020 at 12-00 noon.

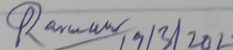
Members Present:

Dr. Debdulal Banerjee (Head):  19/03/2020

Prof. Amal Kumar Mondal:  19/3/2020

Mr. Ram Kumar Bhaskar: -

Dr. Asis Kumar Nandi:  19.3.2020

Dr. Prakash Karmanar:  19/3/2020

Dr. Nilanjana Banerjee: -

Dr. Gunjan Biswas: -

Resolutions:

① Specification for instruments to be purchased under SAP as finalised, Tender process for the same should be started as soon as possible.

② Purchase of chemicals under SAP be done as per list placed by the coordinator as per rule.

③ Repairing of instruments and purchase of instruments be done using SAP-I remaining fund for following

(a) Laminar air flow repair - approx Rs 35500.00

(b) Microscope camera with wall projection system approx Rs 80,000

(c) Scanner approx Rs 5,000 Total Rs 120,500 (approx)

④ Recommendations of teacher-student committee were discussed. Concerned teachers were requested to solve the problems.

⑤ Progress of 2nd and 4th Semester curricula as informed
PR-2nd Sem 70%, 4th Sem 90%; AKM-2nd Sem 90%, CBES 40%, 4th Sem 70%.

AKN - 2nd CSES 50% ; 4th Sem 50% ; DB - 2nd CSES 70% ; 6th Sem 60%

6. HOD is requested to submit a proposal for medicinal plant garden to Hon'ble Vice Chancellor. Matter was discussed during SAP advisory committee meeting.

7. Following faculty members proposed to submit projects to funding agencies within next 3 months:

NA - CSIR, DBT, DST

AKM - Medicinal plant board, Biodiversity board, DBT, DST, MOEF

PK - DBT, DST, Medicinal plant Board, UGC, MOEF

DB - DBT, DST, MOEF etc.

AKN - DBT, DST, MOEF, Medicinal plant Board, Biodiversity Board.

8. HOD is requested to submit DST-FIST proposal as per advertisement.

9. As per University guideline scheduled National Seminar is deferred. Secretary, seminar committee is requested to do all formalities in this regard.

10. Under miscellaneous:

(a) HOD informed that special lecture was successfully organised in the department by PCCF.

(b) Containers for seeds donated for Repository were purchased.

(c) Special lecture scheduled soon were postponed.

(d) Faculty members were informed about NISDF Courses, if they are interested to propose.

Meeting ended with thanks to the chair.