

Members present in the DC Meeting of 20 Aug 2019

1. Anubin 20.8.19.
2. Likhun Kulk 20/8/19
3. ~~2~~ 20/8/19
4. Shresh 20/8/19
5. G. Man 20.8.19
6. S. Bhattacharya 20.8.19
7. Ar 20/8/19

Agenda 1

The proceedings of the Departmental Committee meeting held on 13.8.2019 were read out and confirmed.

Agenda 2

The DC discussed the Action Taken Report and noted the following:

- (i) A register for Action Taken Report has been introduced and is being maintained since 6.6.2018.
- (ii) As per requirement we have been organising Teacher-Student Meetings at regular interval.
- (iii) As per requirement we have conducted Parent-Teacher meeting once in every semester.
- (iv) We have uploaded the DC/MPhil/PhD/Parent-Teacher ~~meetings~~ / Student-Teacher Committee resolutions and also the Action Taken Report.
- (v) We have uploaded the Departmental Routine.
- (vi) All faculties have booked smart classrooms for the entire semester beginning from July to December.
- (vii) The Department has organised ^{lectures as part of the} Study Circles.
- (viii) Action Taken Report of different committees of the Department is being updated at regular intervals.