

2019

M.COM.

2nd Semester Examination

Computer Application in Business (Practical)

PAPER - COM-295

Full Marks : 50

Time : 2 Hours

[Set : 3]

The figures in the right-hand margin indicate full marks.

(Turn Over)

Unit – I (Marks : 20)

Answer all questions:

10 X 4

1. a) As an organizer of the fresher's welcome ceremony of your department, you need to send invitation letter to the five new students those are admitted recently in M.Com. 1st Semester stating their names, address and phone no [Prepare the letters using the mail merge facility].

- b) From the following information calculate the breakeven point and mention the breakeven unit and amount:

Level of activity (unit):	500	1000	1500	2000	2500	3000	3500	4000
Per unit variable cost (Rs.):	100							
Fixed Cost (Rs) :	100000							
Selling price per unit (Rs)	150							

6 + 4

2. a) Write an interactive program in FOXPRO to calculate the sum of the Square root of a range of numbers. Also state the numbers, their Counting position and their respective square root values.

- b) Select any database file in your Computer and do the following functions:

(i) Use multi editor in FOXPRO to edit existing records contents and enter a new record.

(ii) Display only record 2 and 3.

6 + 2 X 2

Unit – II Marks(20)

3. a) M/S Raja-Rani Ltd. has two branches at kolkata and Delhi. Each branch has two departments: General and Accounts. The following is the company's Balance Sheet as on 01.04.2018.

Balance Sheet as on 01.04.2018

Liabilities	Amount(Rs.)	Assets	Amount(Rs)
Share Capital of Rs. 10 each	200000	Machinery	2,00,000
10% Debenture	120000	Stock:	
Sundry Creditors:		Raw Material:	
T. Ray	25000	CPU 5 Pcs. @Rs.3500	17500
		Key Board 5 Pcs. @Rs. 600	3000
		Monitor 3 Pcs. @Rs. 1800	5400
		Finished Goods:	
		Computer 1 Pc. @Rs. 23200	23200
		Cash	95900
	345000		345000

Transactions during the year 2018-2019:

On 02.4.2018 : Paid Salary to staff Rs. 40000 in Cash(Kolkata Branch Rs. 18000, Delhi Branch Rs. 22000; General Dept. Rs. 25000, Accounts Dept. 15000)

01.06.2018 : Opened a bank account in SBI by depositing Cash by Kolkata branch Rs. 2000 and Delhi Branch Rs. 3000 respectively.

02.07.2018 : Paid to T. Ray Rs. 24500 and balance is forego by P. Das

01.10.2018 : Purchase 1 Pc. Computer for Delhi Branch's Accounts Dept. for Rs. 23500.

Show Branch-Wise as well as Department wise Financial Reports.

b) Select any crated company and do the following functions:

(i) Create a new sub-group " Intangible Fixed Asset" under Fixed Asset group and also create a new ledger " Brand " under "Intangible Fixed Asset" group.

(ii) Delete any one ledger having voucher entry.

(iii) Alter the name of the selected Company.

6+(2+1+1)

OR

Create a Company in TALLY Accounting package and enter the following Pay roll information for the month of January, 2019:

Employee	Designation	Department	D O J	Age	Sex
S. Ghosh	Professor	Commerce	2.5.1999	44	Male
P.Roy	Associate Professor	Economics	1.8.2004	38	Male
D. Nag	Assistant Professor	History	1.2.2014	26	Female

Basic (Rs.)	DA(Rs)	HRA(Rs)	MA (Rs.)
62000	58% of basic	12% of basic Plus	300 of all
48000	Of all employees	DA of all employees	employees
24500			

P.Tax(Rs.)	P.F.	Banker	A/C No.
2.5% of gross pay all	8.33% of basic	SBI, Garia br.	17450100000742
Employees	all employees	UBI, B.U. br.	17460100000821
		UCO, VU br.	17480100000814

TDS(Rs)	Days eligible for payment	Holiday/s	Leave with Pay (days)	Leave without pay
5000	30	1	3	-
2000	28	1	2	2
3000	29	1	4	1

Display the Payslip with the attendance record for the month of January, 2019. **10**

4. a) Create a beneficiary account and transfer fund of Rs. 500 in his account using net banking facility.
 b) Show the process of Internet Banking Online Registration with your bank. **(5+5)**

[Viva – Voce : 10 Marks]