

URGENT DC Meeting
13-06-2019

Members Present :-

1. Prof K.C. Mondal - Prof
2. Dr S.K. Halder - Halder
3. Dr N. Ghosh - Ghosh
4. D.C. Bhattacharya - Bhattacharya

Agenda :

1. Reply to the letter from Hon'ble D.C. regarding the space requirement of the Department of Microbiology.

Resolution

1. The D.C. resolved to write the letter to the Hon'ble D.C. justifying the space requirement of 9360 sq. ft area with respect to the total no of students in the dept., no of approved faculty members, no of running projects (along with the amount) and the running courses including evening ~~even~~ courses and certificate courses at the department.

The D.C. further resolved that for the verification of the department at 2nd floor, by ~~not~~ leaving the space at ground floor & first floor, the space requirement is essential for the department. The D.C. also opted to enclose the earlier letters alongwith the answer.

2. One capsule course (3 days duration) entitled "Microbial Quality Assessment in Food & Water"


will be proposed to the Centre for Continuing and Adult Education (CCAEE) for the forthcoming session, with a course fee of ₹1000/- per student.

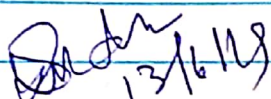
3. The D.C. resolved as per the e-mail of Special Officer, VU dtd 07/6/2019 regarding user charges for the instruments available in our department, that the charges are fixed and the same will be intimated to the respective officer-in-charge.
The charges are fixed as under:-

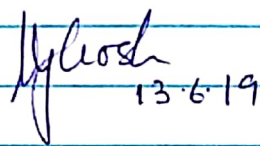
Instrument/Facility	Charges (Rs.)
Autoclave	100/- per 5 lit per hr
Distill Unit	200/- per lit
Minus 20 degree Deep Freezer	50/- per sample per day
Stereo Microscope	Out of order
Hot Water Bath	100/- per hr
Centrifuge	100/- per 10 min slot
Cold Centrifuge	200/- per 10 min slot
PCR	2000/- per run/sample
HPLC	3000/- per run/sample
BOD Shaking Incubator	100/- per 2 hr
Gas Chromatography	Out of order
Rotary Shaker	100/- per 2 hr
Lyophiliser Freeze Dryer	3000/- per slot (max. 3 sample)
Sonicator	1000/- per sample
Laminar Air Flow	1500/- per hr
Spectrophotometer	100/- per sample
UV Spectrophotometer	500/- per sample
Millipore	1500/- per lit
Cold Room	5000/- per hr
DGGE	2000/- per sample

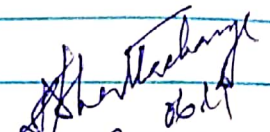
4. The essential requirements of 6 benches (with capacity of 3 students each), 1 LCD Projector and AC (01 nos, if not repairable) to the concerned authority ~~for~~ before initiation of classes of the next semester.

5. The D.C. resolved the necessity of repairing of - a) BOD Incubator (02 NOS), b) Vacuum Rotary Evaporator Bath, & c) REMI - Centrifuge. D.C. requested the HOD to make the necessary arrangements in this regard.


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