



VIDYASAGAR UNIVERSITY
DEPARTMENT OF BOTANY AND FORESTRY
MIDNAPORE-721102; WEST BENGAL

Notice

27.03.2019

A department committee meeting will be held on 03.04.2019 at 12.30 pm in the chamber of HOD to discuss on the following matters. Faculty members are cordially requested to be present in the said meeting.

Agenda:

1. Confirmation of the proceedings of the last meeting;
2. Preparation of Research Advisory Committee (RAC) for the research scholars of the department;
3. Matter regarding application of Prof. A. K. Mondal regarding submission of DSc thesis;
4. Matter regarding repairing/purchase of instruments for conducting day-to-day MSc practical classes;
5. Departmental Botanical garden in the university campus;
6. Miscellaneous.

Raman
27/03/2019

Teacher-in-Charge
Dept. of Botany & Forestry
VIDYASAGAR UNIVERSITY
Midnapore-721102, W.B.

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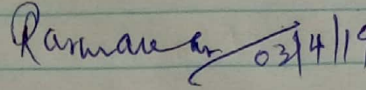
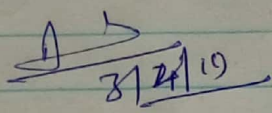
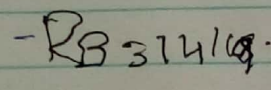
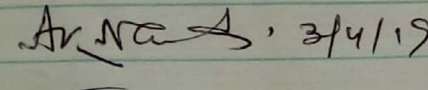
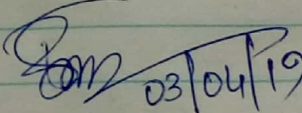
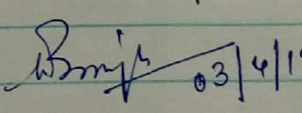
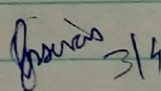
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A departmental Committee meeting was held on 03.04.2019 at 12:30 pm in the chamber of HOD.

The following members were present:

1. Dr. P. Karmakar (Teacher-in-Charge) -  03/4/19
2. Prof. A. K. Mondal -  3/4/19
3. Mr. R. K. Bhakat -  3/4/19
4. Dr. A. K. Nandi -  3/4/19
5. Dr. D. Banerjee -  03/04/19
6. Dr. N. Banerjee -  03/4/19
7. Dr. G. Biswas -  3/4

Resolutions of the meeting held on 03.04.2019 in the chamber of HOD.

1. Resolutions of the meeting held on 20.02.2019 in the chamber of HOD were confirmed.
2. Faculty members are requested to provide the details of the research scholars pursuing Ph.D. theses under their guidance and subject experts for preparation of Research advisory Committee for each and every research scholar of the department.
3. Subject regarding application of Prof. A. K. Mondal for submission of D.Sc. thesis at Vidyasagar University, the DC discussed and noted the matter and forwarded to Hon'ble Vice-Chancellor for his final decision.
4. Matter regarding repairing/purchase of instruments for conducting day-to-day practical classes, the following items of instruments require repairing/purchase:
 - a. UV Spectro-photometer - repair
 - b. UPS of Cryo-microtome - purchase
 - c. Laminar Air-flow filter cleaning
 - d. Open shaker - repair
 - e. BOD shaker - repair
 - f. Vacuum pump - repair/purchase
 - g. Camera of bright field trinocular microscope
5. To repairing/purchase of instruments of the department, the left over fund of DRS-SAP Phase I may be utilized for the purpose.
6. To establish a Botanical Garden in the university campus 3 acre (approx) land is needed.

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Miscellaneous item:

7. To maintain the herbarium of the department a herbarium keeper on full time basis is urgently required.
8. A general instrument room is required to keep the high end instruments in proper condition.
9. As the computers which are using by the students (for their project work and seminar paper) of our department are of very old model. 15 updated versions of computers are required to strengthen our computer laboratory.
10. An issue raised by Dr. Nilanjana Banerjee and Dr. Gunjan Biswas regarding their sitting cum lab room. As both the teachers share a common room for the purpose, they need separate room for their sitting and research purposes.

The meeting is ended with thanks to the chair.

Rasman
03/04/2019