

<u>Notice</u>

17.09.2014

All the esteemed colleagues are hereby requested to attend a Departmental Committee Meeting on 24.09.2014 at 2.00 p.m. in the office of the undersigned to transact the following items of business.

Agenda:

- 1. To confirm the proceedings of the last meeting.
- 2. To discuss about the report of the mock NAAC team visit.
- 3. To fix up the date for the internal assessment exam of M.A. 1st sem, 2014.
- 4. Teacher student committee
- 5. Misc.

Syed Abdul Hopy Morina Addi

S.A.H. Moinuddin



Departmental committee Meeting

24.09.2014

Members Present:

Syed Abdul Hop's Horined Dis Syed Abdu Asmile Blattachangye Syed Abdul Hafiz Moinuddin 1. Prijance chatterjee Asmita Bhattacharyva 2. Pujasree Chatterjee 3. H. O. D. took the Chair

Agenda:

- 1. Confirmation of the proceedings of the last meeting.
- 2. To discuss about the report of the MOCK NAAC team visit.
- 3. To fix the dates for Internal Assessment Exam. of M.A. 1st Sem. 2014.
- 4. Teachers Students Committee.
- 5. Misc.

Resolution 1:

Proceedings of the last meeting dated 2.7.2014 read out and confirmed.

Resolution 2:

HOD placed the report of the MOCK NAAC peer team visit held on 2.9.2014 for discussion & improvement.

Resolved further that after that Puja vacation we will sit with the slides to make necessary changes.

Resolution 3:

M.A. 1st semester (July to December 2014) will be held as per the following schedule.

1st Internal Assessment

14.10.2014	SOC/101A - 11.30 A.M.
15.10.2014	SOC/102A - 11.30 A.M.
16.10.2014	SOC/103A - 11.30 A.M.
16.10.2014	SOC/104A - 11.30 A.M.

2nd Internal Assessment

18.11.2014	SOC/101A - 11.30 A.M.
19.11.2014	SOC/101B - 11.30 A.M.
20.11.2014	SOC/101B - 11.30 A.M.
21.11.2014	SOC/101B - 11.30 A.M.

Resolution 4:

HOD placed in the meeting the letter Ref. VU/R 1189/2014 dated 3.9.2014 by Registrar(Acting) for formation of a Teacher Students Committee.

It is further resolved that the departmental committee unanimously notified the following persons as members of the Teacher Students committee:

- 1. Head of the Department : Ex-officio Member
- 2. One teacher from the department
- M.A. 1st Sem. Students Biswajit Ghosh
 M.A. 3rd Sem. Student Aakash Ranjan Das

In Misc. – DebarshI Talukdar, Moinuddin & Pujasree (part) submitted the draft revised syllabus. All the colleagues are hereby requested to submit the revised draft syllabus after puja vacation without any delay.

Sd/-

Syed Abdel Hopp Horington

Syed Abdul Hafiz Moinuddin