

Vice-Chancellor
VIDYASAGAR UNIVERSITY
Date.....
Time.....

Vice-Chancellor
4761/120.18

104 24/08/18

Resolution of the Meeting of Advisory Committee of NSS Cell, Vidyasagar University dated
24.07.2018 at Surya Sen Sabhagriha, Vidyasagar University

Members Present:

1. Sd/ Professor Ranjan Chakrabarti – Hon'ble Vice-Chancellor & Chairman
2. Sd/ Dr. Jayanta Kishore Nandi – Registrar
3. Sd/ Professor Damodar Mishra – Dean, Arts & Commerce
4. Sd/ Shri Anandamoy Sarkar – Finance Officer
5. Sd/ Dr. A. N. Dey – State Advisor, NSS, Govt. of WB
6. Sd/ Mrs. Sarita Patel – Regional Director, NSS Regional Directorate
7. Sd/ Mrs. Nayna Begum – Nehru Yuba Kendra, Midnapore
8. Sd/ Dr. Hari Prasad Sarkar – Principal, Garhbeta College
9. Sd/ Dr. Debnarayan Roy – Officer –in – Charge, Jhargram Raj College
10. Sd/ Dr. Amit Dey – Principal, P. K. College, Contai
11. Sd/ Dr. Papia Gupta – Faculty Member, Dept. of Philosophy, VU
12. Sd/ Dr. Debdulal Banerjee – Faculty Member, Dept. of Botany, VU
13. Sd/ Dr. Asmita Bhattacharya – Programme Officer
14. Sd/ Dr. Pintu Roy Choudhury – Programme Officer
15. Sd/ Prof. Shaktipada Shit – Programme Officer
16. Sd/ Dr. Lipika Mandal – Programme Officer
17. Sd/ Dr. Tapan Kumar De – Programme Coordinator
18. Sd/ Sri Tapas Kumar Mandal – Student Representative

Professor Ranjan Chakrabarti, The Hon'ble Vice-Chancellor and Chairman presided over the meeting.

Dr. Tapan Kumar De, the Programme Coordinator of NSS Cell, Vidyasagar University welcomes all the members to this meeting. After the exchange of preliminaries, the meeting started with the permission of the chair.

Agendum 1: To read and confirm the proceedings of the last meeting.

All the members were requested by the Coordinator to go through the proceedings of the last meeting held on 13.06.2017. A Xerox copy of the proceedings supplied to them by the NSS Office. Going through the proceedings all the members agreed for the confirmation of the proceedings of the last meeting. The members wanted to know whether the suggestions and actions were taken according to the resolution of the said meeting. The Programme Coordinator replied that most of the suggestions and actions were performed and in the next agenda the details will be discussed. So the proceedings of the last meeting was confirmed.

Agendum 2: To consider the report on NSS activities, (Regular & Special) of 2017-2018.

**NSS Activities Report
2017-18**

1. No. of NSS Volunteers Allocated : 15200
2. Actual Enrolment : 15280 Male :9121 Female:6159
3. No. of Special Camps allocated : 152
4. No. of Special Camps held : 103

To
the Programme Coordinator, NSS
kindly do as per
the directions
of the resolution
of 24-7-18

5. No. of volunteers participated in the Special Camps : 5150 [Male :3562 Female :1588]
 6. No. of adopted villages/slums allocated : 152
 7. No. of villages/slums adopted : 152
 8. No. of villages/slums adopted by University NSS Units : 11

NSS UNIT - I	Dharma - Kolsanda
NSS UNIT - II	Dakshin Amchata Golapichak
NSS UNIT - III	Golapichak
NSS UNIT - IV	Muradanga
NSS UNIT - V	Bagdubi
NSS UNIT - VI	Kuturaia
NSS UNIT - VII	Khairullachak East
NSS UNIT - VIII	Khairullachak West
NSS UNIT -IX	Gopegarh East
NSS UNIT - X	Phulpahari
NSS UNIT - XI	Maliyara

9. Total no. of Colleges under the University : 56
 10. Total no. of Colleges having NSS : 56
 11. Total no. of NSS Units : 152
 12. (a) No. of Trees planted : 15530
 13. (a) No. of Blood Donation Camps : 48
 (b) No. of volunteers participated : 1982
 14. Immunization Programme (Health/Eye) : 43
 (a) No. of volunteers involved : 3970
 (b) No. of beneficiaries : 924
 15. No. of Programme Officers : 152
 (a) No. of Trained Prog. Officers : 107
 (b) No. of Untrained Prog. Officers : 45

Observance of days/weeks by NSS Cell, VU and the colleges having NSS :

- a) Rabindra Jayanti (9.5.2017): 300 volunteers participated. 35 colleges organized the programme in befitting manner. 4100 volunteers participated.
 b) Yoga Day observation (21.6.2017): 200 volunteers participated. 40 colleges observed the day in befitting manner. Approx 4500 volunteers participated in this programme.
 c) Independence Day (15.8.2017): 600 volunteers; All colleges (56) observed the day and all the volunteers participated in this programme.
 d) Awareness cum panel dissection on Blue whale challenge game: (20 September 2017) : 1000 volunteers;
 e) NSS Day Observation & Felicitation programme (24.9.2017): 350 volunteer; All colleges (56) observed the day and all the volunteers participated in this programme.
 f) Health Awareness Programme: 320 volunteers; 22 Colleges organizing this programme with approx. 3000 volunteers.
 g) Vidyasagar's Birthday (26.9.2017): 500 volunteers participated.
 h) Ekta Diwas (31.10.2017): 200 volunteers participated. 15 colleges observed this programme with 1700 volunteers.
 i) All Colleges having NSS and Vidyasagar University NSS units are also celebrate the National Integration Day on 19.11.2017

- j) Rally on AIDS Day (1.12.2017): 1100 volunteers; Under Red Ribbon Club: 35 colleges and other 16 colleges observed the Day with Rally, Seminar and Blood donation. 5500 volunteers participated.
- k) National Youth Day (12.01.2018): 300 volunteers participated, Rally also organized. 25 colleges organized the programme in befitting manner. No. of volunteers participated: 2600.
- l) Netaji's Birthday observation (23.01.2018): 190 volunteers participated, All colleges (56) observed the day and all the volunteers participated in this programme.
- m) Republic Day (26.1.2018): 650 volunteers, All colleges (56) observed the day and all the volunteers participated in this programme.
- n) Thallasemia Detection Camp (21-22 February, 2018): 364 volunteers detected; 32 colleges conducted the detection programme in the last year. 4300 volunteers benefited in this programme.

Activities:

- **International Day of Yoga** celebration with Yoga Competition organized by NSS Cell 21.06.2017 and college level: observed by 32 colleges.
- **Campus cleaning drive/ Nirmal Bangla Aviyan / Swachh Bharat Aviyan**: 12 programme organized by the university and all the colleges conducted regularly.
- **International Literacy Week** observed (8-14 July 2017); observed by 15 colleges.
- **Vanmahotsava Week** observed on 14-21 July, 2017. 1000 segun plant planted; all colleges observed the programme also.
- **International Swachhta Pakhwara**: 1-15 August, 2017 - 550 volunteers participated.
- **Communal Harmony and Gandhi Jayanti** observed: 2nd October 2017 - 150 volunteers participated: observed by 42 colleges.
- **Dengue prevention campaign**: 18 Seminar and 12 Rally were organized at university and college level: conducted by 35 colleges.
- **World Aids Day**: 1.12.2017 - Rally and seminar organized. 32 Rallies and 23 Seminar organized: organized by 51 colleges.
- **Blood donation camp** in the VU campus on 19.02.2018. Blood donated 57 units and 49 camp at college level: 1982 unit collected blood.
- **Thalassaemia detection camp**: February 21-22, 2018, total detection: 364 and college level: 32 camps held.

Highlights:

- 01 NSS volunteers participated **R. D. Parade**, New Delhi 2018.
- 17 NSS volunteers participated **R. D. Parade**, Red Road Kolkata 2018.
- Biodiversity Enrichment and Personality Development programme.
- **Field visit of Sh. Abhijit Shevale, IAS (WB:2015), Assistant Secretary (YA)** to West Bengal who visit the 03 colleges of Vidyasagar University on 04.09.2017 Colleges are -
 - i) Midnapore College (Autonomous)
 - ii) K.D. College of Commerce & General Studies
 - iii) Raja N.L. Khan Women's College
- 30 Volunteer & 03 Programme Officer are participated to the Interaction session with **Honorable Union Minister Col. Rajyavardhan Singh Rathore, Ministry of Youth Affairs & Sports, Govt. of India** will be present at Amity University on 29.10.2017 NSS functionaries & volunteers at 10 A.M.

- 06 Volunteer are participate Pre - R.D. Selection Camp -2017-18 at Bhubaneshwar, Odisha from 7.11.2017 to 16.11.2017.
- 05 NSS Programme Officers attended the TOT Programme RGNIYD, Sriperumbudur, Chennai on Youth Health on 27.2.2018 – 1.3.2018.
- **Activities in Adopted Village:** 11 villages are adopted by the NSS Cell with Vidyasagar University; **Working area –** Health & Hygiene, Education and Sports, Awareness on Live Stock Management programme (with the help of West Bengal Veterinary Alumni Association).

PROGRAMMES AT A GLANCE

Sl. No.	Name of the programme	Date (VU)	No. of participated institution	No. of volunteers participated	Male	Female
1	Rabindra Jayanti	9.5.2017	35 colleges & VU	4100+300	2640	1760
2	Dengue prevention	9.6.2017	35 colleges & VU	5600+450	3630	2420
3	Yoga Day	21.6.2017	40 colleges & VU	4500+200	2820	1880
4	International Literacy week	8-14 July 2017	15 colleges & VU	3900 + 300	2520	1680
5	Vanmohatsab week	14-21 July 2017	56 colleges & VU	7500+400	4740	3160
6	Independence Day	15.8.2017	56 colleges & VU	9500+600	6060	4040
7	NSS Day Observation & Felicitation programme	24.9.2017	56 colleges & VU	10200+350	6330	4220
8	Communal Harmony & Gandhi Jayanti	02.10.2017	42 colleges & VU	7200+150	4410	2940
9	Vidyasagar's Birthday	26.10.2017	VU	500 volunteers participated	290	210
10	EktaDiwas	31.10.2017	15 colleges & VU	1700+200	1140	760
11	National Integration Day	19.11.2017	50 colleges & VU			
12	World AIDS Day	1.12.2017	51 colleges & VU	7500+600	4860	3240
13	National Youth Day	12.1.2018	26 colleges & VU	2600+300	1740	1160
14	Netaji's Birthday	23.1.2018	56 colleges & VU	5600+190	3474	2316
15	Republic Day	26.1.2018	56 colleges & VU	8900+650	5730	3820
16	Blood donation camp	19.02.2018	1982+ 64 unit blood collected	3600+150	2250	1500
17	Thalassaemia Detection Camp	21-22 Feb 2018	32 colleges & VU	4300+364	2798	1866
18	Health Awareness Programme	11 unit – 11 times	22 Colleges & VU	3400+320	2232	1488
19	Legal Awareness Camp	16.3.2018	12 colleges & VU	2500+600	1860	1240
20	Campus Cleaning	12 programme at VU	56 colleges & VU	Approx. 10000 + 1100	6660	4440

Agendum 3: To consider the Audit Report of the year 2017-2018.

The audit report prepared by M/s Susanta Maity & Co. was placed and considered. After through scrutiny of the report the same was unanimously approved by the house. The members expressed their satisfaction at the maintenance of books of accounts and other papers by the Coordinator of the NSS Cell of the university.

Regarding the unspent balance the Programme Coordinator assured that there are half of the total amount of the unspent balance of the last year and it will be utilized in the current year so there will be no extra burden of unspent balance.

Agendum 4: To prepare the Action Plan for the year 2018-2019 (Special Camp programmes and Regular activities).

Action Plan for the year 2018-2019

Sl.	Name of the Programme	Target
1	Regular activities	Minimum six programmes will be organized by each unit in the adopted village
2	Special Camps will be held by the various colleges as usual.	152Units
3	Plantation programme will be held by the NSS Cell of V.U. as well as by the various colleges.	Minimum 10000 plants will be planted
4	Gap filling in Plantation	5000 pc
5	Campus Cleaning Drive /Shramadan Divas/ Swachha Bharat Abhijan	One programme will be organized by each unit per month at University level and also at College level.
6	Meeting with the Principals	01 Meeting in the year
7	Meeting with Programme Officers	01 Meeting in the year
8	Legal Awareness Programme	By each unit
9	Days to be observed	Observation of days (Rabindra Jayanti, Environment day, Aranya Saptah, Independence day, NSS Day, Vidyasagar Birth day, National Integration Day, Gandhi Jayanti, Communal Harmony week, World Aids Day, World Youth Day, 23 rd January, Republic day, Women's Day, Constitution Day, International Yoga Day including 3 days camp etc.
10	Awareness programme on Green and Healthy, Plastic Free Campus	By each unit at PG level as well as by UG level
11	Awareness Programme on Consumer Protection Act	One programme in a year by each college
12	Awareness programme on Primary Health and Hygiene.	Organized by each unit (both university & college level)
13	Orientation Programme for volunteers (Minimum 30 hours will be allotted for orientation)	One programme by each unit in a year (both university & college level)
14	Orientation programme for volunteers will be held by the NSS Cell	Two volunteers per unit will be invited to attend this programme
15	Blood Donation Camp	50 Units, Donor: 50 x 50 = 2500
16	Assets creation in Adopted Villages	Minimum two activities must be done by each unit
17	Awareness programme on Rain Water Harvesting & Water Shed Management	Unit level
18	Solar Light Project	50 units for campaign
19	Thalassaemia Detection and Awareness Camp	50 Units

20	Awareness regarding Vermi composed	50 units
21	Self Defense Training Programme for Women	50 units
22	Formation of Disaster Management Group	50 Groups
23	Primary Health Awareness Camp	50 units
24	Self-Employment Training in the Adopted Village	25 Units
25	Computer Training at Adopted Village	20 units
26	Motivation for Blood Donation	By each unit
27	Seminar on bad use of Drug	By each unit
28	Camping on Save Energy to Save the Nation	By each unit
29	First Aid Training Programme	By each unit
30	Green Audit (to reflect the correct green situation in each campus)	By all college level and university level
31	Awareness on family planning and domestic violence	By each unit
32	Social Audit	In all adopted villages or slams
33	Training for untrained Programme Officers	01 in the year
34	Awareness on open defecation free village	In all adopted villages or slams
35	University level award ceremony	By University
36	Capacity Building Workshop	By each unit
37	Documentation	By each unit
38	Awareness programme on Female Feticide	By each unit
39	Garbage – Cleaning	By each unit
40	Students Motivation	By each unit & By the NSS Cell
41	Special Drive (for all the programmes project should be prepared and to be placed to the concerned department of Govt. of West Bengal/Central Govt. for funding)	a) Disaster Management training b) Primary Health Awareness c) Awareness on Aids control d) Awareness on Consumer Protection e) Awareness on Road safety f) Biodiversity Enrichment Programme

Agendum 5: To prepare and approve the budget for the year 2018-19.

Budget (2018-2019)

Sl.	Head	Particulars	Amount (Rs.)	Total Amount (Rs.)
1	Regular Grant to the units	152 Units × 22500/-		3420000.00
2	Special Camp Grant to the units	152 Units × 22500/-		3420000.00
3	Administrative Expenditure (As per the manual of NSS)	Honorarium/salary to the staff Staff: Rs. 20210/- × 12 months = 242520.00 PC: Rs.800/- × 12 months = 9600.00	252120.00	439120.00
		Printing and Stationary	50000.00	
		Travelling Expenses for visiting the colleges and other official purposes throughout the year	50000.00	
		Postage & courier	2000.00	

		Contingency	50000.00	
		Visitor/ Guest/ hospitality etc	20000.00	
		Telephone Charges	15000.00	
4	Other than Administrative Expenditure	Blood Donation Camp (3 nos.) at VU level	75000.00	1845000.00
		Swachha Bharat Abhijan (5 nos.)	25000.00	
		World AIDS Day Celebration	70000.00	
		Thalassaemia Detection Camp (3 nos.)	50000.00	
		Disaster Management Training Programme	80000.00	
		First Aid Training Programme (1 day) for 500 volunteers	50000.00	
		Observation of days (RabindraJayanti, AranyaSaptah, Independence day, NSS Day, Vidyasagar Birth day, Gandhi Jayanti & Communal Harmony, World Aids Day, World Youth Day, 23 rd January, Republic day, Women's Day, International Yoga Day including 7 days camp etc.)	350000.00	
		Self Defense Programme for women	55000.00	
		Meeting with Principal and PO for two days	170000.00	
		Orientation and motivation for Volunteers	200000.00	
		Plantation and 'Go Green' Movement Programme	150000.00	
		Sensitization on Water conservation	125000.00	
		Sensitization on effects on drug abuse and drug addiction	125000.00	
		Self-employment training programme (3 nos.)	120000.00	
		Entry into service coaching programme (free)	30000.00	
		Budget for the NSS Award which will be given in convocation to the Best College, to the Programme Officer and the Best Volunteer 2017-18	20000.00	
		Miscellaneous expenses relating to various emergency expenditure and sundry items as per actual expenses incurred supported by original vouchers. (Biodiversity enrichment programme to be done from interest money and unspent balance)	150000.00	
		Grand Total (1+2+3+4)		

- The Budget prepared in the head of other than Administrative Expenditure will be incurred from Unspent balance.

The Programme Coordinator placed this budget and it was approved by the house.


Agendum 6: To select Auditor for 2018-2019.

Resolved that M/s Susanta Maity & Co. be appointed as auditor for the year 2018-19 on a fixed remuneration of Rs. 8,000/- (Rupees eight thousand).

Agendum 7: Miscellaneous, if any (with the permission of the Chair).

- a) Resolved that the Coordinator of TORC, Narendrapur will be requested to conduct a Training Programme for untrained Programme Officers of Vidyasagar University and its affiliated colleges according to their time table.
- b) The Hon'ble Vice-chancellor advised for decentralization of the NSS works. Resolved that the method of decentralization will be decided in NSS working committee three cluster will be made for smooth work.
- c) The Hon'ble Vice-chancellor again advised the Coordinator to prepare an action plan of NSS for the year-2018-19 and to put it on University Web-site.
- d) Resolved that for the sake of the Bio-diversity awareness programme on animal and birds will be conducted by the NSS cell in collaboration with DDE of VU.
- e) Resolved that all the colleges having NSS will be requested to adopt a village/slum apart from the adoption of the NSS Units.
- f) Resolved that all the interested colleges will be requested to open self-finance units.
- g) Resolved that for monitoring and supervision of NSS activities (Both-Regular and Special Camping programme) in colleges a committee will be formed with the permission of the Hon'ble Vice-chancellor.
- h) Resolved that the following new thrust areas will be the central area of activities of NSS for this year.
 - i) Transgender, ii) Non-communicable diseases, iii) Life-style diseases, and iv) Climate Change.
- i) Dr. A.N. Dey placed a proposal to the authority of Vidyasagar University to offer an Award for the best NSS volunteer in Convocation to encourage the volunteers to perform with their level best. The Honorable Vice-chancellor agreed with the proposal and decided to place the matter to the EC. The Honorable Vice- chancellor interacted the Coordinator to finalize the modalities of the proposal so that it can come into reality.
- j) Resolved that Rs 10000/- may be offered as advance to the interested colleges for unspent balance of NSS to conduct Special Camping programme for this year. The same amount will be deducted from the received grant.

As there was, nothing to discuss further the meeting was ended with thanks to the chair.


Dr. Tapan Kumar De
Programme Coordinator, NSS
Vidyasagar University
Programme Coordinator
NSS, Vidyasagar University

Prof. Ranjan Chakrabarti
Vice-Chancellor & Chairman
Vidyasagar University