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Date: January 18, 2018

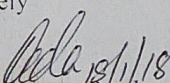
A meeting of the Departmental Committee will be held on Thursday January 25, 2018 at 12:45 hrs in the office of the Head, Department of Chemistry and Chemical Technology, VU.

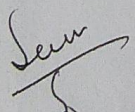
Agenda:

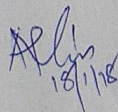
1. To confirm the proceedings of the last DC meeting held on December 01, 2017.
2. To consider some purchase proposal under RUSA out of the allocated unspent fund.
3. To prepare the list of books to be purchased by the University Library
4. To consider the issues related to the forthcoming PGBOS meeting to be held on January 31, 2018
5. To consider the class routine for the ongoing SEM II and SEM IV.
6. To consider the possibilities of arranging Special/Extension Lectures.
7. Misc., if any

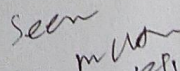
All the members are requested to kindly be present in the meeting.

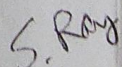
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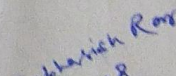

Amiya Kumar Panda


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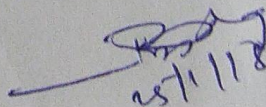

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Resolutions of the DC meeting VI/PG/Chem-187 dt 25.01.2018

Members present:

1. Adar 24/1/18
2. ~~Prasanna~~ 25/1/18
3. Alina 25/1/18
4. Dul 25/1/18
5. Sumita Ray 25.01.18
6. Jini Ch. manne 25/01/18
7. M H 25/1/18
- 8.

Resolution of the DC meeting VU/PG/Chem/187 Dated 25.01.2018

Members present:

1. Prof. Amiya Kumar Panda
2. Prof. Braja Gopal Bag
3. Prof. Ajay Kumar Misra
4. Dr. Sudipta Dalai
5. Dr. Sumita Roy
6. Dr. Subal Chandra Manna
7. Dr. Maidul Hossain

The meeting was chaired by Prof. Amiya Kumar Panda, Head, Department of Chemistry and Chemical Technology, Vidyasagar University.

Resolutions:

1. Proceedings of the last DC meeting held on December 01, 2017 was read and confirmed.
2. The Departmental committee discussed and resolved that the unspent balance of RUSA grant may be utilized for purchase of one LCD projector for seminar room (First floor) and one Duplex unit for photocopier purchased recently.
3. The Departmental committee discussed and resolved that the Library Book grant (INR 50,000/-) will be distributed as:
 - a) Inorganic: INR 13,000/-
 - b) Physical: INR 13,000/-
 - c) Organic: INR 13,000/-
 - d) Food: INR 11,000/-
4. HOD reported the DC that the meeting of the PGBOS meeting would be held on 31.12.2017
5. The Departmental committee discussed the class routine and finalized it for onward submission to the University authority.
6. The DC resolved that the Special /Extension Lectures arranging with Prof. Braja Gopal Bag, Prof. Ajay Kumar Misra and Prof. Amiya Kumar Panda as Coordinator. The list of speakers, after finalization will be placed before the Hon'ble Vice-Chancellor for approval.
7. Miscellaneous:
 - i. DC proposes to hold the Ph.D. admission/ Committee meeting/ Monitoring to be held on last week of February.
 - ii. During absence of Prof. Amiya Kumar Panda, Prof. Braja Gopal Bag, Prof. Ajay Kumar Misra were requested to act as in-charge. Prof. Bag and Misra subsequently agreed upon the request.
 - iii. Mark sheet sample was discussed and recommended with the proposal that each unit be named, as submitted to the Office of Controller of Examinations.
 - iv. Seminar on Stress Relief through Art will be held on 31.01.2018
 - v. In view of the re-installation of the old AC machines the University authority would be requested for bearing the necessary expenditure.
 - vi. As there is no dedicated operator for NMR, hence it would not be possible to run the same for anyone other than the stakeholders of the University.
 - vii. The Department proposed to do the needful for initiating an Alumni Association with its first meet in June 2018. Dr. Sumita Roy, Dr. Subal Chandra Manna, Dr. Sudipta Dalai were requested to act as the Joint Conveners.
 - viii. The Departmental committee discussed and resolved that excess purchase of chemicals and glassware will be requested to The Hon'ble Vice-Chancellor for approval.

S. Roy
A. K. Panda
A. K. Misra
S. Roy
M. Hossain