

Dr. Amiya Kumar Panda  
Professor and Head  
Department of Chemistry and Chemical  
Technology  
Vidyasagar University  
Midnapore 721 102  
West Bengal, India



Phone: +913222276554/555/557/558; Ext.437  
+91 9433347210 (Cell)  
Fax: +91322275329/297  
Email: akpanda@mail.vidyasagar.ac.in

Date: May 31, 2017

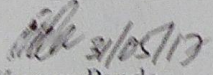
A meeting of the Departmental Committee will be held on June 05, 2017 at 15:00 hrs in the office of the Head, Department of Chemistry and Chemical Technology, VU.

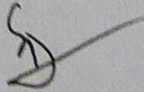
Agenda:

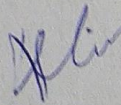
1. To confirm the proceedings of the last DC meeting.
2. To consider the submission of new proposals to the DST FIST
3. To consider the Departmental purchase.
4. Submission of annual report.
5. To propose a date for holding the Ph. D. Committee meeting.
6. Miscellaneous, if any.

All the members are requested to kindly be present in the meeting.

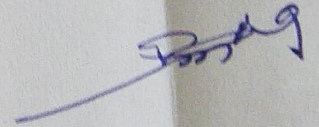
Sincerely

  
Amiya Kumar Panda

Seen  




Seen  
S. Ray



seen  
M. ...

Members present in the DC. Meeting held on 25/06/17

1. Adarsh 03/17
2. ~~Adarsh~~ 05/06/17
3. Arjun 5/6/17
4. Sudipta Datta 9/6/17
5. Sumita Ray 05.06.17
6. Maidul Hossain - 01/06/17
- 7

**Resolutions of the DC meeting VU/PG/Chem/180 Dated 05.06.2017**

The meeting was chaired by Prof. Amiya Kumar Panda, Head, Department of Chemistry and Chemical Technology, Vidyasagar University.

**Resolutions:**


1. Proceedings of the last DC meeting held on 02.05.2017 was read and confirmed.
2. The research proposal, prepared for the submission to the DST FIST, was placed before the Departmental Committee. The DC suggested some changes, and has decided to submit the same after the suggestions are incorporated.
3. The DC resolved to initiate the Departmental Purchase procedure in order to avoid the last minute rush. Dr. Sumita Roy and Dr. Maidul Hossain were requested to follow up the matter in this regard.
4. The department was in receipt of a letter issued by the Dy. Registrar, Vidyasagar University to submit the annual report after obtaining the information from the individual faculty members.
5. The DC decided to propose to hold a meeting of the Ph. D. committee. The HOD was asked to finalize the date in consultation with the availability of the dates of the Dean, Faculty of Science and the External Members, which should subsequently be intimated to the Faculty Members of the Department.
6. Misc.
  - a) HOD briefed the DC that the formal notification in relation to the forthcoming PG admission.
  - b) HOD informed the DC that Dr. Syed Sirajul Islam has been issued the NOC/clearance certificate in relation to his pension. HOD also informed the DC that Dr. Islam was requested to complete the official procedure in order to formalize the issue.
  - c) HOD proposed for the generation of a group email for the research scholars. Each faculty member was requested to kindly provide the details of the research scholars working under his/her supervision,
  - d) Prof. B. G. Bag informed the DC that the suppliers/manufacturers of the different instruments that are being planned to be purchased under the DST-FIST and UGC SAP may be requested to make their presentation before the faculty members. The DC welcome such initiative and has requested Prof. Bag to monitor the matter.
  - e) In view of the escalation of the price of the chemicals and glassware, the DC resolved to request the Hon'ble Vice-Chancellor to kindly enhance the Departmental Annual Budget.
  - f) HOD informed the DC that he was in receipt of the applications addressed to the Registrar, which was subsequently forwarded to the HOD. The DC resolved to request the University authority so that the demand of the student union in installing AC in the Departmental Seminar room be kindly considered.
  - g) The UGC annual report was placed before the DC which was recommended for the onward submission to the University authority.
  - h) In view of the vacancy of a faculty position in the Department, the DC unanimously resolved to request the University authority to fill up the post of the Assistant

*M. Hossain*  
*S. Roy*  
*B. G. Bag*  
*A. Kumar*

The meeting was chaired by Prof. Amiya Kumar Panda, Head, Department of Chemistry and Chemical Technology, Vidyasagar University.

- Professor in Chemistry. It was also unanimously resolved that the post may duly be considered for an Assistant Professor in the Specialization of Organic Chemistry.
- i) The DC unanimously resolved that the University Authority be requested to open the single bid submitted in the Re-E-tendering for **HP Rack server with 20 Nos. Thin client** (NleT No. WB/VU/MID/NleT-04/17-18).
  - j) The DC unanimously resolved that the Request be sent to The Finance Officer, Vidyasagar University for preparing the purchase order for **TCP Linux Single Machine Type Site License** in favour of L1 bidder from DST FIST grant.
  - k) Prof. Braja Gopal Bag has informed the DC that there was a complaint from one of the bidders for the liquid nitrogen plant. As per the complain received from one of the bidders for liquid nitrogen plant (Ref: NIT/17-18/VU/02062017 dated: 02.06.2017), the DC unanimously resolved that the current "e-tender" for liquid nitrogen plant should be cancelled and a fresh "e-tendering" process will be initiated.
  - l) Prof. Ajay Kumar Misra requested the DC to forward the application of Ms. [redacted] for a senior research fellowship in the CSIR. The DC recommended the proposal for the kind approval of the University authority.
  - m) Prof. Amiya Kumar Panda requested the DC to forward the application of Sri Prasanta Nahak, for a Research Associate Fellowship from the CSIR. The DC recommended the proposal for the kind approval of the University authority.

The meeting ended with a vote of thanks to the chair.

  
(Amiya Kumar Panda)

