

# NOTICE

18.05.18

A meeting of the departmental committee will be held on 22.5.18 to discuss the following agenda. Members are requested to make it convenient to ~~also~~ attend the meeting.

- 1) Confirmation of the proceedings of the meeting held on 3.5.18.
- 2) To prepare the department for the upcoming NAAC visit.
- 3) Misc

S.P. Srinivas 18/5/18

**HEAD**

Department of Political Science  
With Rural Administration  
VIDYASAGAR UNIVERSITY  
MIDNAPORE - 721102

Seen  
Authn.  
18.5.18

Seen  
Authn.  
18/5/18

S. Bhattacharya  
18/5

G. K. Srinivas  
18.5.18

S. Bhattacharya 18/5/18

Meeting of the Departmental Committee held on 22.5.18.

### Members Present

1. Anubhai 22.5.18.
2. ~~\_\_\_\_\_~~ 22/5/18
3. ~~\_\_\_\_\_~~ 22/5/18
4. ~~\_\_\_\_\_~~ 22/5/18
5. ~~\_\_\_\_\_~~ 22.5.18
6. S. Bhattecharya 22.5.18

The proceedings of the last meeting are read out and confirmed.

Several suggestions regarding the upcoming NAAC visit are given. They are:

- To organise study circle
- To revise the departmental journal
- To maintain properly the DC meeting records and if they be digitalised.
- To maintain the records of the parent-teacher meeting, teacher-student meetings.
- To maintain properly PhD and MPhil committee records if they can be digitalised.
- To publish a book project in memory of Late Professor Tarun Kumar Banerjee.
- If the class routines can be digitalised.

- If remedial coaching classes can be started for weaker students.
- Records of achievements of the faculties to be maintained if any.