

Meeting No. - 112.

17/04/17

### Members Present

- 1) Prof. Debidas Ghosh ~~17/04/17~~
- 2) Dr. Sandip Chattopadhyay ~~17/04/2017~~
- 3) Dr. Chanda Mallick ~~17/04/2017~~

### Agenda:

- a) Confirmation of the previous meeting.
- b) Teachers' Evaluation by Student.
- c) Teachers' & Guardian Committee meeting.
- d) Teachers' Student meeting.
- e) Syllabus - discussion & allotment of topic to part-time teachers.
- f) ~~Misc.~~ Educational tour.
- g) Misc.

- a) On Resolution of previous meeting confirmed.
- b) Teachers' - Guardian Committee meeting report & Teachers' Student Committee meeting report already sent to IQAC.
- c) Teachers' Evaluation by Student - report for 1st & 3rd Semester - 2016 also sent to IQAC.
- d) Syllabus coverage for 2nd & 4th Semester discussed & guest teachers portfolios were selected and will be distributed for class.
- e) Educational tour of of BMLSAM - ~~the same~~ will be conducted <sup>from</sup> 19.04.17 ~~to~~ <sup>to</sup> 21.04.17 at Bhubaneswar, RMRC and TMGENEX. Dr. Sandip Chattopadhyay will assist the tour.
- f) AC is essential for the faculty members ~~for~~ for research purposes. Dr. Sandip Chattopadhyay

and Dr. Chanda Mallick are performing research work in their own sitting cubicle room with several instruments but for the maintenance of ambient temperature for extensive research AC is essential to them. Dept. committee resolved that AC may be installed to their sitting cum research room for smooth conduction of research.

Jan 17/04/17

12/04/2017

11/12/17