

মিটিং রেজল্যুশন বহি  
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date	16/07/14	
১। 1. Sutanu Dutta	16/07/14	৮। 8.
২। 2. Rajendra Prasad Ghosh	16.07.14	৯। 9.
৩। 3. Susmita Bala		১০। 10.
৪। 4. Subhas chandra Saha	16/07/2014	১১। 11.
৫। 5. Aswini Kumar Mallick	16.07.14	১২। 12.
৬। 6. Sanchita Pramanik	16/07/2014	১৩। 13.
৭। 7.		১৪। 14.
		১৫। 15.
		১৬। 16.
		১৭। 17.
		১৮। 18.
		১৯। 19.
		২০। 20.
		২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
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Notice

A departmental committee meeting will be held on July 16, 2014 at 11:30 a.m. in the room of the Head of the department on the following agenda. All faculty members are requested to kindly attend the meeting.

Agenda:

1. Preparation of PPT presentation of our department for NAAC visit.
2. Discussions regarding the maintenance of departmental laboratory and library before NAAC visit.
3. Discussion regarding the LCD cum LED backlit monitor supplied by from Computer technology services.
4. Discussion regarding the recommendations of Prof. S. Banerjee, IIT Kgp in PGBOS meeting concerning M.Sc. syllabus revision and incorporation of the same in our draft syllabus.
5. Miscellaneous.

Dutta 10-07-14

Head  
Department of Electronics  
VIDYASAGAR UNIVERSITY  
Midnapore-721102 West Bengal

A.K. Mallick  
10.07.14

S. Pramanik  
10/07/2014

S. Bala  
10.07.14

Ghosh  
10.07.14  
S.C. Saha  
10/07/2014

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Vidyasagar University  
Department of Electronics  
Midnapore-721102

Departmental Committee Meeting Resolutions

Date: 16.07.2014

1. Resolved that the PPT presentation of the departmental profile of our department required for coming NAAC Visit will be prepared by Aswini Kumar Mallick and Sutanu Dutta.
2. The head of the department has requested all the respective laboratory in-charges and library in-charge for proper maintenances of library and laboratories of the department before NAAC visit.
3. The matter regarding the LCD cum LED backlit monitor supplied by Computer technology services has been discussed. It has been observed that the original manufacturing company LENOVO certified that the desktop having model no 57324600 comes along with the monitor having model no L11931EWD which is a LED backlit monitor. It is also found that the Computer technology services have supplied the monitor according to the specification of original company LENOVO. The monitor having model no L11931EWD was misquoted as LED Monitor by Computer technology services earlier. Resolved that HOD will forward the bill of Computer Technology Services to the Finance officer along with the certificate from LENOVO.
4. Resolved that Dr. Subhas Chandra Saha and Aswini Kumar Mallick will consider/incorporate the recommendations of Prof Swapna Banerjee on the draft PG syllabus suggested in a PGBOS meeting earlier for its necessary enrichment.
5. Sutanu Dutta informed the house that one wooden table 2 ft/3.5 ft was shifted to Semiconductor Device Laboratory from his sitting room.

S.C. Saha  
22/07/2014

S. Bala  
22.07.14  
A.K. Mallick  
22.07.14

Ghosh  
22.07.14

S. Pramanik