

মিটিং নং / Meeting No.	১০০ / No. / ৪ / ১৪
তারিখ / Date	৭.৬.১৪.

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	110A (Annex)
সময় / Time	২.০০ pm.

১। ১.	Waldy	৮। ৮.	স্বামী	১৫। ১৫.
২। ২.	৭/৬/২০১৪	৯। ৯.		১৬। ১৬.
৩। ৩.	৭/৬/২০১৪	১০। ১০.		১৭। ১৭.
৪। ৪.	৭/৬/১৪	১১। ১১.		১৮। ১৮.
৫। ৫.		১২। ১২.		১৯। ১৯.
৬। ৬.		১৩। ১৩.		২০। ২০.
৭। ৭.		১৪। ১৪.		২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
১.	Resolutions of the last meeting were confirmed
২.	After discussion, Mr. B. Mandal planned the date for Parent Teacher meeting on
৩.	Re: letter from PG Secy for selection of listed MOOC course - three topics were shortlisted & communicated - Human Genetics, Bioinformatics and Research Methodology for future curriculum
৪.	In pursuance of the recent VC visit, all faculty are requested to individually update departmental diary noting day to day academic activities &/or good practices. The remaining MOM shall be circulated soon.
৫.	Faculty are circulated and overviewed with current notices/circulars ^{etc} from V.U. for general information.
৬.	Teachers who have not yet submitted required documents to IBAC for repository ^{etc} are reminded to do so asap. Additionally all particulars needed for Annual report are also to be prepared soon and submitted to Mr. Dilip Chakr. for compilation under the supervision of Dr. S. Acharya. Dr. Acharya is also responsible for formulating Add on Course ^{house} conducting and related matters. He also suggests space Animal
৭.	Re: SAP, no advertisement was found on website currently.
৮.	The listing of dept. instruments fit for sharing under I-STEM Portal after taking feedback from all members shall be prepared by Prof. B.C. Patra.
৯.	The Alumni list of selected candidates has been prepared by Dr. D. Chakrabarti. It needs further enrichment.
১০.	The follow-up of Biodiversity museum renovation and related budget is entrusted to Prof. J.K. Keundy.

11. The task of collecting and arranging students feedback all current semester students towards respective teachers is provided to Mr. B. Mandal in coordination with Mr. T.K. Goswami.
12. The revised log book format for virtual classroom of the department shall be incorporated by Dr. P.H. Mallick.
13. All faculty and concerning scholars are noted to furnish particulars for registration of NDL as well as UBA form which have been despatched to respective sections.
14. The necessary responsibilities related to PhD course work 2018 exam (setting, moderation, examiner allotment & collection, etc.) are taken by Prof. S.K. Chakraborty.
15. Misc: Upon verbal prayer of Core Teacher, D.D.E. Zoology to avail classroom during forthcoming PCP (21st - 25th Jun) is accepted upon Director's letter and requested ensuring of the security of inbuilt audio-visual system.
16. Upon Prof. S.K. De's suggestion of offering a module by faculty under MOOC scheme, the DC members take it for future consideration, keeping in mind limited infrastructure.
17. DC members urgently place the need of extra space for respective special papers to hon'ble VC - unanimously. Prof. S.K. De's demand for sitting space is also supported.
18. The project proposal of Prof. S.K. De ~~title~~ as CO-PI titled "Development of Hilsa shad predictive capabilities in the North-Western part of Bay of Bengal" has been sanctioned for Rs 56,96,980/- for April 01, 2019 - March 31st, 2020 - is being noted in DC.
19. The draft MOU with ZSI is discussed in front of all and forwarded to hon'ble VC for his positive suggestion.
20. The prayer of Dr. S. Acharya for installing AC in his cabin is supported by DC.