

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	200/DC/10/16
তারিখ / Date	26/10/16

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	110D, Chamber
সময় / Time	3.00 P.M.

- ১। ১. *[Signature]* 26/10/16
- ২। ২. *[Signature]*
- ৩। ৩. *[Signature]*
- ৪। ৪. *[Signature]*
- ৫। ৫. Business Manager
- ৬। ৬. *[Signature]* 26.10.16
- ৭। ৭. *[Signature]* 26.10.16

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- ৯। ৯.
- ১০। ১০.
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- ২১। ২১.

নং / No. রেজল্যুশন / Resolution Adopted

- Resolutions of the last meeting were confirmed.
- Members of the departmental committee discuss about the under-utilized budget allotted to Zoology during 2016-17 and decide to take immediate action to use the dues within the remaining part of financial year. List of chemicals &/or glasswares etc. to be finalized after requisition from all faculty & submitted to office. The unused 25,000/- under 'Field' may be converted to 'local extended lab visit'. The fund under special lecture may be utilized for inviting renowned Professors, the tentative shortlisted teachers for undertaking M.Sc. classes are:

(A) VISITING PROFESSOR (short term)	(B) VISITING FACULTY (7 days)
i) Prof. Joydeb Pal; N.B.U (Rohd.)	i) Prof. Sekhar Chakraborty; NICED
ii) Prof. Sankar Acharya; BCKV.	ii) Prof. Anun Ray; Santiniketan
iii) Prof. B. Manna; C.U.	iii) Prof. Dilip Mukherjee, Kalyani
iv) Prof. M.K. Poddar; Biochem, C.U. ✓	Other as recommended later
v) Prof. T.K. Ghosh; Neurophysiology.	
vi) Prof. S.P. Sinhababu; Santiniketan	
vii) Prof. Sapna Choudhuri; Tropical Med.	

৩. In relation to reduction of load from regular faculty members at D.D.E. ^{for D.C.'s opinion} as desired by honorable VC, the following posts may be proposed: -

- Visiting Professor [Temporary - week long schedule]
- Lab. Assistant [Desirable eligibility → B.Sc. Zoo & Computer entry]
- Core Teacher [Addition 1 substantive post]

4) Miscellaneous agenda:

- (a) Ph.D. course work for currently enrolled 5 scholars & backlog candidates must commence immediately. The schedule and routine involving faculty shall be coordinated by Dr. S. Acharya with the help of Prof. S.K. De & Dr. P.H. Mallick.
- (b) Due to growing need of IT facility for regular students and scholars, the following items need to be purchased & prayed to hon'ble VC:-
 (i) 5 new Desktop computers for laboratory (preferably HP)
 (ii) Microphone and fixed sound box for smart classroom.
- (c) Issue related to 10 nos. HP computers sponsored by DDE for regular dept. for inclusion within University maintenance, DC supports HOD for seeking PC serial numbers from Finance dept.
- (d) Regarding winter school on Geospatial technologies organised by V.U., the DC unanimously resolves that the department has no objection in releasing Dr. P. Halder and Mr. B. Mandal for the applied 3 week course, given that necessary classes may not be hampered as much possible and the remaining faculty shall provide academic support.

* The title of seminar/theme may alternatively be fixed as "A crosstalk on Zoology"

The meeting ended with thanks to the chair.

* A new ^{savings account} (passbook) may be opened at VCO bank, V.U. for the running of the 1-day seminar.