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# VIDYASAGAR UNIVERSITY

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Ref. No.....

Date.....15.02.2018.....

## NOTICE

A departmental committee meeting will be held on 22.02.2018 at 12.00 noon in the chamber of HOD to discuss on the following agenda.

Faculty members are requested to be present in the said meeting.

### Agenda:

1. Matter regarding syllabus revision as per notice from the Secretary, Faculty Councils for PG studies;
2. Matter regarding implementation of Addon course (syllabus framing; course duration, number, no. of seats etc)

*Approved*  
15/2/18

*[Signature]*  
15/2/18

*RB1611*

3. Miscellaneous.

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*Seen*  
*[Signature]*  
16/2/18

To,

31/01/2018

The Head

Department of Botany

Vidyasagar University

**Subject: Request for laboratory space**

Respected Sir,

I, Dr. Gunjan Biswas, Assistant Professor, Department of Botany, have been allotted special paper from this semester. There is no space assigned for research work of the students. In view of the above, I would like to kindly request you to provide the same.

Please do the needful. Thanking you.

With regards,



Gunjan Biswas

A departmental committee meeting was held on 22.02.2018 at 12.00 Noon. The following members are present.

1. Dr. P. Karmakar - (Teacher-in-Charge) - Ram Kumar 22/2/18
2. Prof. A. K. Mondal - A 22/2/18
3. Mr. R. K. Bhakat - R.B. 22/2/18
4. Dr. A. K. Nandi - Arund 22/2/18
5. Dr. D. Banerjee - DAN 22/2/18
6. Dr. (Mrs.) N. Banerjee - Absent
7. Dr. G. Biswas - G 22/2/18

### Resolutions:

1. The proceedings of the meeting held on 30/01/2018 were confirmed.
2. Regarding the revision of syllabus DC opined that the matter will be resolved in coming BOS meeting. However, DC pointed out that there is a need of restructuring of Elective papers (204, 304) with its own content and special paper practical and projects.
3. Matter regarding Add-on course, DC wants to offer the four months certificate course on Apiculture & Mushroom Cultivation for the next academic year (2018-19). However, the detail syllabus of Apiculture has already been prepared and will be submitted to the office of the PG. Secretary soon.

4. Under miscellaneous item, a letter from Dr. G. Biswas was placed before the members of DC regarding space for carrying research work of special paper students allotted to him. The DC resolved that students of spl. paper students may carry their research work in the ~~own~~ laboratory of the department for the time being. For permanent solution of the matter DC requested Dr. Biswas to write a letter to the Hon'ble VC Sir through Dean Science & Secretary Spec-Committee.

5. Regarding the tour of M.Sc. 2nd & 4th Semester students the letter (approved by Hon'ble VC Sir) was placed in DC and a copy of the same has been handed over to the concerned teachers to proceed further.

The DC is ended with thanks to the chair.

Rasmanan

22.02.18