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VIDYASAGAR UNIVERSITY

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Ref. No... ..

Date 07.08.2017

NOTICE

A departmental committee meeting will be held on 10.08.2017 (Thursday) at 2.30 pm in the chamber of HOD to discuss on the following matters. Faculty members are requested to be present in the said meeting.

Prakash Karmakar
Prakash Karmakar 07/8/17

Teacher-in-Charge

Department of Botany and Forestry,

Vidyasagar University.

Agenda:

1. Confirmation of the proceedings of the last meeting;
2. Course distribution of Elective paper (Bot 304) among the teachers;
3. Matter related to Seminar paper (Bot-306/U-II);
4. Field trip/ Excursion of 1st and 3rd semester students;
5. Miscellaneous.

R. S. B. *Sem*
7/8/17

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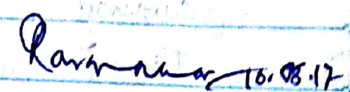
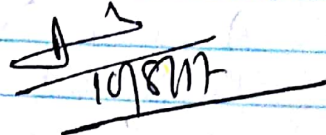
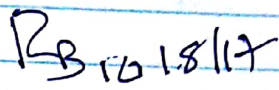
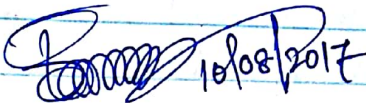
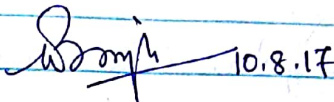
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A departmental committee meeting was held on 10.08.2017 at 2.30 pm. The following members are present.

1. Dr. P. Karmakar (Teacher-in-charge) -  10.08.17
2. Prof. A.K. Mondal -  10/8/17
3. Mr. R. K. Bhakat -  RB 10.8.17
4. Dr. A. K. Nandi - Absent
5. Dr. D. Banerjee -  10/08/2017
6. Dr. N. Banerjee -  10.8.17
7. Dr. G. Biswas -  10.8

Resolutions: Confirmation of the proceedings of the last meeting held on 07.07.2017 were confirmed.

Elective papers (Bot 304) is distributed among the teachers as follows:

Unit I Point 1 - AKM

Unit I " 2,3,4 - RKB

5 - PK

" II " 1 - GB & DB

2 - NB & AKM

3 - DB & AKN

Seminar paper (Bot 306/VI) was distributed among the teachers after discussion.

Excursion of Ist semester will be conducted at Vishakapatnam & adjoining areas during October.

Excursion of IIIrd semester will be conducted during October - November.

The following points were discussed under miscellaneous:

A spare fridge presently in the room of the Head of the Department will be shifted to the room of NB & GB.

5 new basins will be installed in the practical lab of the Department and enhancement of light facilities will be done.

40 simple microscopes will be procured.

Requisition of a new aquaguard will be done.

Water purifier of the practical lab will be shifted.

Requisition of a new laminar air flow will be done.

Practical lab in the 1st floor will be made ready & prepared for practical classes.

The meeting ended with thanks to the Chair.

Raman
19/08/17