



VIDYASAGAR UNIVERSITY

MIDNAPORE ☉ WEST BENGAL ☉ PIN 721102

Phone : (03222) 276554 :: 276555 :: 276557 :: 276558 :: 262297

Ref. No.....


Date.....

NOTICE

As desire by Honourable Vice Chancellor of our University, a Departmental Committee (DC) meeting will be held at **Surya Sen Sabhakaksha** to consider the below mentioned agenda on **7th July, 2017 at 12.30 PM**. The Honourable Vice Chancellor will remain present in the meeting. All faculty members of the department are requested to attend the same.

Agenda:

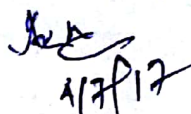
1. Confirmation of the proceedings of last meeting held on 21.06.2017
2. Issues on fourth semester P.G. examination 2017 - Seminar paper (BOT 405)/ Comprehensive Viva (BOT- 406; Examination was held on 13th and 14th June, 2017).
3. Process of forwarding Application form of Project Fellow ~~Fellow~~/Research Scholar to Higher Authority and signature (authentication) of his/her Ph.D. Supervisor in each document.
4. Issues related to process of Pre-Submission seminar of candidates.
5. Related to SAP.
6. Miscellaneous.



4/7/17

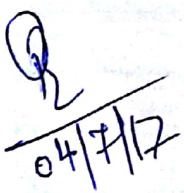
(Prof. Amal Kumar Mondal)

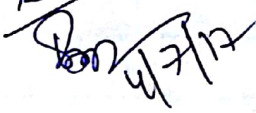
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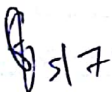
Department of Botany & Forestry


1/7/17


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4/7/17


04/7/17


4/7/17


5/7

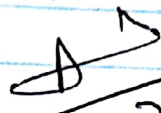
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
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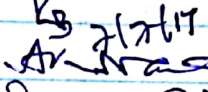
www.vidyasagar. ac. in

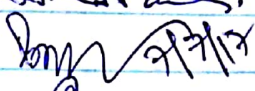
A departmental committee meeting was held on 7.7.17 at Surya Sen Sabhakhela Members present;

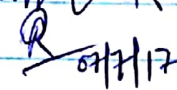
Honorable vice-chancellor and ~~Dean~~ Dean of Science

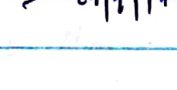
Prof. A.K. Mondal -  7/7/17

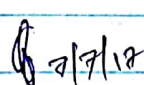
Mr. R.K. Bhakat -  7/7/17

Dr. A.K. Nandi -  7/7/17

Dr. D. Banjee -  7/7/17

Dr. P. Karmakar -  7/7/17

Dr. N. Banjee -  7/7/17

Dr. G. Biswas -  7/7/17

Confirmation of the proceedings of last meeting held on 21/6/17 were confirmed.

In the meeting some faculty members & Dean showed their concern on DDE matter, regular departmental affairs and examination.

DC resolved that Mr. Ram Kr. Bhakat will be coordinator for Botany, DDE.

Prof. Anil Kr. Mondal will be the coordinator of SAP programme.

In this context, Dr. Prakash Karmakar will look after the departmental affairs as Teacher in Charge for 6 months and it will be reviewed after 6 months in presence of Honorable Vice Chancellor.

Prior to the seminar examination, there is no requirement of submission of writings.

26.

Comprehensive viva should be taken together,
Maximum 20 candidates are to be examined
each day. Number of external examiner should be
one each day.

Regarding financial matter of research scholars,
the Finance Officer & Audit Officer should be
consulted if any difficulty arises.

PhD committee meeting should discuss about ~~the~~
all pending matters. Members should get letter
about the meeting at least 10 days before.

Meeting ended with thanks to the Chair.

Started
2/7/17
R S 2/7/17
P 2/7/17
P 2/7/17
A 2/7/17