

The resolutions of the general meeting of the Library Committee dated 14.07.2015

Following members were present in the meeting:

1. *Prof. Debasish Bandyopadhyay, Dean, Faculty of Arts & Commerce*
2. *Prof. Debasish Mondal*
3. *Prof. Debidas Ghosh*
4. *Shri A.M.Sarkar, the Finance Officer*
5. *Shri Pralay Kr. Ghosh*
6. *Shri Swadesh Sarkar, G.S, VUSU*
7. *Shri A.K.Sarkar, the Deputy Librarian*

Prof. Debasish Bandyopadhyay, Dean of Faculty of Arts & Commerce, presided over the meeting and the Deputy Librarian acted as the Secretary.

Proceedings:

1. *Confirmation of the minutes of the last meeting of the Library Committee held on 4.3.2015.*

The minutes of the previous meeting of the Library Committee held on 04.03.2015 was read and confirmed.

2. *To discuss about providing library facilities to the DDE students.*

*A draft proposal, regarding providing library facilities (including lending facility) to the DDE students, was placed by the Deputy Librarian before the house, which was discussed thoroughly and **finally resolved that the proposal be accepted with some modifications [i.e. the Caution Deposit should be Rs.10000/-, instead of Rs.5000/- and the Service Charge should be 10%, in place of 20%] and the Committee thus advised the Deputy Librarian to convey the decision of the Library Committee to the DDE authority after ratifying it in the Executive Council meeting.***

3. *To take a decision about issuing of library clearance certificate only before the final semester examintaions.*

Regarding exemption from taking library clearance certificates before every semester examination (except the final semesters), the members unanimously opined in favor of issuing the library clearance certificates only before the final examinations of each department.

The Library Committee, after detailed discussion and due deliberation, finally resolved that only before the final semester examinations [i.e, 4th semester (for two years course, except M.Phil course), 6th semester (for three years course) and 2nd semester (for one year course and for M.Phil course also)], the library clearance certificate be required to be submitted by the examinees to the office of the Controller of Examinations; and the examinees of other semesters be exempted from taking library clearance certificates before their respective examinations and the Deputy Librarian be advised to intimate the decision of the Library Committee to the concerned authority (Controller of Examinations) for necessary action on their part.

4. *To take a decision about purchase of one 10 KVA online UPS for the Central Library (from library infrastructural grant).*

The issue of purchasing one 10 KVA online UPS for the Central Library was deferred without any discussion on that matter.

5. *To discuss about provision of the ICT facilities to the ex-students (and other ex-members, if necessary) against a nominal service charge.*

On the issue of providing the ICT facilities to the ex-students, having memberships of our university library, the Dy. Librarian proposed that the facilities might be given to the willing ex-students against a nominal service charge of Rs. 200/- p.a. The matter was discussed in the meeting and after due consideration it was finally *resolved that those ex-students, passing from our university within last five (5) years, be permitted to get the ICT facilities available at our central library by applying in a prescribed format and depositing an amount of Rs. 200/- p.a. (as service charge) at the cash counter and the Deputy Librarian be advised to take necessary action accordingly.*

6. *To discuss about the proposal placed before the Registrar regarding diminishing excessive heat at the top floor of the Central Library.*

On the issue of a proposal placed earlier by the Deputy Librarian before the university authority stating the miserable condition of the staff and the reading materials as well on the top floor of the library during full summer season along with the probable solution to diminish the excessive heat on that floor, the hon'ble members of the library committee unanimously agreed to that proposal and *finally resolved that a special committee, comprising of four members (viz. Prof Debasish Mondal, the University Engineer, the Development Officer and the Deputy Librarian) be formed*

and the Deputy Librarian be advised to arrange for an onsite visit by the hon'ble members of the special committee and place a report in the next meeting of the Library Committee.

7. (a) *To discuss about new generator connection at the new annex library building.*

Regarding provision of generator connections required for the new extension of the library building, the Deputy Librarian briefly stated about the present load capacity of the existing library generator set and some alternative options of the load distribution for the extension building.

The Library Committee, in that issue, resolved that the Deputy Librarian be advised to place the possible alternative proposals before the appropriate authority for a permanent solution.

7. (b) *To discuss about replacement of some old UPS batteries.*

On the issue of replacement of some UPS batteries, it was reported that a total no of 17 nos. of UPS batteries (12 V – 26 AH) of a 5 KVA online UPS became almost exhausted and were to be replaced immediately at a cost of about Rs. 50 thousand. The Deputy Librarian, in this connection, sought permission of the Committee to spend the said amount from an unspent maintenance grant of VMware server.

The Library Committee agreed and resolved that as a part of maintenance work the proposal of replacement of old UPS batteries be approved and the Deputy Librarian be advised to take necessary action in that regard.

The meeting ended with a vote of thanks to the chair.

A. Sarkar
14/7/15